



CAPE COD GATEWAY AIRPORT COMMISSION

Tuesday, April 18, 2023

Meeting to be held On-line at 4:00 PM - Via link below:

Join Zoom Meeting

<https://zoom.us/j/99456743213>

Meeting ID: 994 5674 3213

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- This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

1. Call to Order

2. This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

3. Roll Call

4. Pledge of Allegiance

5. Minutes of the previous meetings: November 28, 2023

5. Public Comment

6. Commissioners Response to Public Comment



480 Barnstable Rd, Hyannis, MA 02601 | flyHYA.com | 508.775.2020

KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

7. Report from Sub-Committees

- Finance (*Commissioners Weil, Flores, Bailey*)
- Infrastructure & Marketing(*Commissioners Bierwirth, DiGeorge, Guidod*)

8. OLD BUSINESS

None

9. NEW BUSINESS

COM0124-1 Review and Approve Change Order #5 for Design and Reconstruct Runway 6-24 Project

COM0124-2 Review and Approve Travel Approval Letters for Airport Staff

Executive Session pursuant to M.G.L. c. 30A, § 21(a)(6) to discuss strategy with respect to the lease of real property of the Steamship Authority Parking Lots as a discussion in open session may have a detrimental effect on the negotiating position of the public body, the Airport Commission.

COM0124-3 – Approval of the Option chosen in Executive Session to move forward on the future disposition of the Steamship Authority Parking Lots

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Monthly Financial Review (Finance)
 - To be further discussed at the meeting
- Monthly Business Plan Review (Infrastructure)
 - No meeting January 2024
- Strategic Planning Subcommittee
 - Future workshop to update the Business Plan
 - This is a newly added ad hoc Strategic Planning Subcommittee
- American Airlines Update
 - A draft lease was forwarded to AA on 12/6/2023 for internal review by the AA team.
 - Meeting with AA marketing team and the Airport's team (Pierce Cote) commenced on 1/3/2024
 - A marketing plan for AA is underway
- Electric Aviation Update
 - Airport Management has continued conversations with tenants and hopefully new tenants (MassDOT)
 - A draft lease has been completed for BETA of VT to install a facility on the East Ramp and perhaps a smaller facility at Hangar II on the North Ramp
 - Site visits occurred on 11-1-2023 by the engineering firm and development team to assess site.
 - Lease review in BETAs court



- Conversations have started with Southern Airways Express and Surf Air Mobility regarding HYA as a local for hybrid aircraft operations
 - Meeting with Southern Airways Express commenced in November to discuss electric aviation and infrastructure needs
 - Future meetings will be planned to discuss options in more detail
- Transend Air introductions made, and Airport Management requested a meeting
- MassDOT Procurement for SmartGrid program underway
 - Data request was made the week of November 27 – Airport staff have provided all data
 - Site visit scheduled for the 3rd week of January 2024 with the consultant team and MassDOT
 - Schedule:
 - 7/14/2023 = bid on the street
 - 7/26/2023 = pre-bid meetings (airport cannot be an evaluator)
 - 8/16/2023 = bids due
 - 8/30/2023 = bid award
 - 10/1/2023 = contract
 - TBD = kickoff meeting
 - 3/1/2025 = planning project completed
 - TDB = implementation grant
- WS Development Update
 - Stair access from Airport to the plaza is nearly completed
 - Floor & Décor = up and running
 - Whole Foods = interior space under development
 - The Paper Store = lease recently signed
 - Panera Bread = lease recently signed
 - They are looking for restaurant partnerships for the end unit
- Projects Update/Status
 - Runway 6/24 – Punch List Items Week of Dec. 4
 - Project update by Matt Elia/Chris Bostwick
 - Replacement of T-hangar CARESI & Airport Operations Renovation (see above)
 - Project update by Matt Elia/Chris Bostwick
 - Mary Dunn Way Extension
 - Project update by Matt Elia/Chris Bostwick
 - Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
 - ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - General Update
 - Draft Environmental Assessment (EA)(the federal action)/Environmental Impact Report (DEIR) (the state action) submitted jointly are available to the public for review and comment
- PFOS/Public Involvement Plan & Update



- We have completed our public outreach regarding PFAS and will now step into the final phase (Phase V) with regular status reports occurring twice per year until the site can be closed (anticipated in 2029/2030)
- Next up –
 - Intra-Municipal Agreement = underway and completed by Airport Attorney
- Upcoming Events:
 - Other
 - Airport Tours for various groups:
 - Airfield Tour - Nauset Newcomers - Tour 1 (November 11) – COMPLETED and well attended
 - Airfield Tour - Nauset Newcomers - Tour 2 (December 8) – COMPLETED and well attended
 - March TBD 2024 – A Night in the Terminal – planning underway.
 - April 30/May 1, 2024 – Cape Cod Blue Economy Foundation’s Event (Big Blue Conference)
 - Just by way of background, the foundation was launched in 2015 by the Cape Cod Chamber of Commerce.
 - The Blue Economy Project is a regional initiative to promote and sustain a maritime-focused economy on Cape Cod, the islands of Martha’s Vineyard and Nantucket, and southern Plymouth County.
 - This effort builds on existing tourism industries, a world class marine research and technology cluster, and sustainable use planning dedicated to preserving the Cape’s environment and quality of life. Initial project support funding was provided by a grant from the Baker-Polito administration’s Seaport Economic Council.
 - For 2024, they would like to focus on electrification, which sits well in the airport’s wheelhouse with our 20-acre array and many tenants who have or are seeking rooftop solar on their facilities. As well as installation of recharging stations for both vehicles and electric aviation.
 - June 13 (rain date June 20) 2024 – Festivities on the Flight Line
 - September 2024 –
 - CCYP September 19, 2024
 - A Great Day at the Gateway September 21, 2024
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
 -

11. Announcements – Commissioner’s Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, February 20, 2024

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is



possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

COM0124-1 Review and Approve Change Order #5 for Design and Reconstruct Runway 6-24 Project

MOTION to approve the Amendment #5 to the contract by and between Cape Cod Gateway Airport and Lawrence Lynch Corporation in the amount of \$9,349.20 to furnish spare runway and taxiway edge lights for the Reconstruct Runway 6-24 Project. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

COM0124-2 Review and Approve Travel Approval Letters for Airport Staff

MOTION to approve the Travel Approval Letter submittal to the Town Manager for the staff Live Fire Training and the American Association of Airport Executives (AAAE) Loretta Scott Accreditation/Certification academy. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

As Chair of the Airport Commission, I move to go into Executive Session pursuant to G.L. c. 30A, § 21(a)(3) to discuss strategy with respect the lease of real property of the Steamship Authority Parking Lots as a discussion in open session may have a detrimental effect on the negotiating position of the public body, the Airport Commission. This meeting will reconvene in open session after the Executive Session.

COM0124-3 – Approval of the Option chosen in Executive Session to move forward on the future disposition of the Steamship Authority Parking Lots

MOTION to approve the Option chosen in Executive session to move forward on the future disposition of the Steamship Authority Parking lots. **SPONSOR:** Management **(May be acted upon)**

