

APPOINTMENTS COMMITTEE MEETING

May 9, 2023
4:00pm

Councilor Paula Schnepf
Councilor Tracy Shaughnessy
Councilor Jeffery Mendes
Councilor Gordon Starr
Councilor Nikolas Atsalis

MEETING MINUTES

Chair of Committee Councilor Paula Schnepf opened the meeting via Zoom link at 4:20 pm, Roll Call was taken

In attendance: Councilor Paula Schnepf; Councilor Gordon Starr; Councilor Tracy Shaughnessy; Councilor Nikolas Atsalis; Councilor Jeffrey Mendes

To view the Appointments Committee interviews click the link:

<https://streaming85.townofbarnstable.us/CablecastPublicSite/show/10528?channel=1>

Chair of Committee Councilor Paula Schnepf made the announcement that the Committee members were all meeting remote using the Zoom link provided to the Public and the Committee members

Chair of Committee asked for any Public Comment, Chair recognizing the following in attendance and asked if there was any Public Comment from the individuals attending via ZOOM

1. Felicia Penn (observing and listening)
2. Councilor Betty Ludtke (observing and listening)
3. Bob Schulte (observing and listening)

Chair of Committee made the announcement that the Appointments Committee members would be conducting interviews for the Planning Board and Board of Health for those that submitted applications and those that are up for reappointment.

Interview the following candidates:

F.P. Tom Lee, (current member) up for reappointment on the Board of Health

Thanked the Committee members for allowing him to go first in the interviews, as he has a meeting tonight he needs to attend. Mr. Lee stated he is an Engineer by trade for over 40 years. He is currently Vice Chair of the Board of Health. The most recent big project in front of the Board of Health is the Town's sewer project; it will be the Board of Health that will have to figure out how to get everyone connected, so he sees his engineering background as a huge positive when the Board of Health goes through the process of connection.

Councilor Atsalis asked if he served on other Boards, Committees, or Commissions in the Town, Mr. Lee stated he is on the Conservation Commission, and also a member of Community Preservation Committee.

Councilor Atsalis asked how he manages his time on three very time consuming Committees.

Mr. Lee

Enjoys it very much as he meets many people with different backgrounds so he gains knowledge at every meeting. Councilor Atsalis mentioned that he had heard that the Title IV septic permits have slowed down considerably, and asked if Mr. Lee had any input as to why this might be happening. Mr. Lee answered that the front desk does the processing of the applications, and the only time the Board of Health sees that application is if it needs a determination from us, so we do not see every application, or necessarily know how many there are. He can certainly ask Mr. McKean about how we can improve that process to make it quicker and more efficient.

Councilor Mendes mentioned that most of the feedback he is getting is there is a lot of division within the town, what are your thoughts on consensus and compromise.

If you're talking about housing it would take while to see what would work in each village for housing. Mr. Lee does not see it as individual villages when he looks at an application, he looks at it as it is an application for Barnstable and does it benefit its citizens.

Councilor Starr asked if there were any instances where he needed to recuse himself from a vote on the Board of Health, this has only happened once since he was a member. Councilor Starr asked if the Board of Health has discussed the timeline of the CWMP at all in any of their meetings. Mr. Lee answered yes we have, and the discussion was around if the sewer is ready to be used then the resident has 6 months to hook up to it, and how the residents are financing it, so we need to look at each one individually.

Councilor Schnepf said she is always amazed at the types of applications and the amount of applications that come before the Board of Health for so many various types of businesses, do you see any other Health issues coming before the Board of Health in the coming months or years that do not involve tattoo parlors or septic's, our jurisdiction is very broad in the Board of Health, so if someone came to the Board of Health and said they have found PFOS/PFAS in their private well drinking water, the Board of Health would have to make a determination on something that we have never seen before, that may be something that is looked at because of all the studies that are happening, but it has not happened yet, but it is the only thing he can think of right now that may be a challenge.

Councilor Schnepf explained the process to Mr. Lee after tonight, and if he had any questions or concerns to please contact the office.

Planning Board: Mary Barry

Town of Barnstable

Board/Committee/Commission Application Form

Name: Mary Barry
 Address: 228 Scudder Road, Osterville, MA 02655
 Mailing Address: PO Box 131, Osterville, MA 02655 E-mail: marymbarry@outlook.com
 Telephone: (H) _____ (W) _____ (Cell) 5178752142
 Educational Background: BS - Business Management and MA - Communications Management and Public Relations
 Work Experience: Working in the water/environment industry for 25 years. Applying for Water Resources Advisory Committee.
 Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

- | | | |
|--|--|---|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee | <input type="checkbox"/> Personnel Board |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Golf Committee | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee | <input type="checkbox"/> Health, Board of | <input type="checkbox"/> Public Works Commission |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Cable TV Advisory Committee | <input type="checkbox"/> Housing Committee | <input type="checkbox"/> Renewable Energy Commission |
| <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Human Services Committee | <input type="checkbox"/> Sandy Neck Board |
| <input type="checkbox"/> Comprehensive Financial Advisory Committee | <input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Scholarship Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Jane Fehbaugh Community Service Award Committee | <input type="checkbox"/> Shellfish Committee |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> JFK Memorial Trust Fund | <input type="checkbox"/> Trust Fund Advisory Board |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Land Acquisition & Preservation Committee | <input checked="" type="checkbox"/> Water Quality Advisory Committee 6/16 6/17 6/18 |
| <input type="checkbox"/> Disability Commission | <input type="checkbox"/> Licensing Authority | <input checked="" type="checkbox"/> Waterways Committee |
| <input type="checkbox"/> Economic Development Commission | <input type="checkbox"/> Old Kings Hwy Historic District Commission (1 appointed position) | <input type="checkbox"/> Water Pollution Control Board |
| | | <input type="checkbox"/> Youth Commission (high school students) |
| | | <input type="checkbox"/> Zoning Board of Appeals |

Signature: *Mary Barry* Date: 12/12/15
 NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX: 508-862-4770. Please also note that resumes and letters of interest are subject to the Public Records Law. Applications will remain on file for 2 years.

Please provide us with additional information that would be helpful when considering you for a seat on a board, committee or commission. This information is additional and not a requirement.

I am applying for the newly formed Water Resources Advisory Committee

COMMUNITY SERVICE HISTORY:
 American Consulting Engineers Council (ACEC)
 Barnstable County Zoning Planning
 Women's Transportation Seminars (WTS)
 Environmental Business Council (EBC)

EDUCATION HISTORY
 BS - Business Management
 MA - Communications Management and Public Relations

EMPLOYMENT HISTORY:
 - ARACADD - 5 years with an Architectural Engineering Company
 - Rizzo Associates/Faira Yacht - 10 years - Regional then National Environmental Engineering Firm
 - CDM Smith - 14 years - Worldwide Environmental Engineering firm
 - New England Water Environment Association (NEWEA) - Current Position - Executive Director of the New England Water/Environment non-profit professional organization.

ANY OTHER HELPFUL INFORMATION ABOUT YOURSELF YOU WOULD LIKE TO SHARE

Ms. Barry is from Marstons Mills her role on the Planning Board started in 2015 as secretary, and then went to Vice Chair, Chair, to member. Ms. Barry has over 30 years in Waste Water and Civil Engineering all through the North East and U.S., her overall goal is to contribute to the town, I do not work for the Town, and I work for a nonprofit called New England Water Environment Association. Councilor Atsalis thanked Ms. Barry for her service, and pointed out she is the longest serving member currently on the Planning Board, so what changes have you seen in your years on the board.

Ms. Barry said when she first joined she was one of the newest member on the Board, and the Board prior had long standing members and functioned a little differently, before the Open Meeting Law was not even in effect, there was a director in Planning and development that was just leaving so when Elizabeth came on she was extremely helpful in the transition for me, at a time there was so many changes for the better, and when a member leaves the other members always ask if they will have a replacement that is either better or just as good with the knowledge as the last person. The staff in Planning and Development is extremely helpful in guiding and navigating us through our very complex zoning laws, so that is helpful.

Councilor Shaughnessy asked Ms. Barry what she feels make a community successful. Ms. Barry answered that our current government is structured differently than other areas (County Governments), we may have 7 villages, but Ms. Barry looks at the Cape as a whole, but Barnstable you have to look at holistically, and not individual villages, and if you look at it as a whole town the decisions are made better.

Councilor Starr asked how she may see economic development in Barnstable. Ms. Barry said that as much as she would have liked to come back after college in the 80's, however there was not a lot back then to work at, you either worked in the Municipality side or the Health care side, there were not a lot of options back then, but now there are engineering firms and lawyers offices, and commercial business everywhere in Barnstable, so the growth there was great because it was a time that everyone could benefit, but now we need an environment that people can raise families here, and sustain a life here, and right now that is impossible for most, as prices have skyrocketed for everything, so possibly focusing on businesses that are not just tourist focused, but beneficial for Community wide, and how to attract those businesses and make them thrive.

Councilor Mendes asked Ms. Barry asked what she considered more important, growth or preservation. Ms. Barry said she treasures both, so that is why there are variances and regulatory agreements, but believes they should be the exception not the rule. The Planning Board and Planning Department has done an incredible job in her opinion of balancing that but they do. People want "Olde Cape Cod" and preserve that, but we need the ability to grow and change to what is happening around us.

Councilor Schnepf asked if she ever sees in the Town of Barnstable since adopting the Form Base Code Regulatory Agreements going away. Ms. Barry said she hopes so, when you keep seeing Regulatory agreement after Regulatory agreement , then change the Zoning to adapt instead of the time consuming Regulatory Agreements.

Councilor Schnepf thanked Ms. Barry for coming in and explained the process to her as to what happens after tonight's interview.

Planning Board: Tim O'Neill

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Tim O'Neill Address: 1166 Old Post Rd, Cotuit, 02635
 Mailing Address: P.O. Box 112, Barnstable 02630 E-mail: oneill.t@gmail.com
 Telephone: (H) _____ (W) 508-375-5465 (Cell) 508-367-6784
 Educational Background: B.S. - Construction Management - Wentworth
 Work Experience: 8 Years - Construction Project Management
 Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

- | | | |
|--|--|---|
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Barnstable Economic Development Commission | <input type="checkbox"/> Old Kings Hwy Historic District Commission |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Golf Committee | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Sandy Neck Board |
| <input type="checkbox"/> Cable TV Advisory Committee | <input type="checkbox"/> Housing Committee | <input type="checkbox"/> Scholarship Committee |
| <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Human Services Committee | <input type="checkbox"/> Shellfish Advisory Board |
| <input type="checkbox"/> Comprehensive Financial Advisory Committee | <input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Trust Fund Advisory Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Infrastructure & Energy Committee | <input type="checkbox"/> Water Quality Advisory Committee |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Jane Eshbaugh Community Service Award Committee | <input type="checkbox"/> Waterways Committee |
| <input type="checkbox"/> Cultural Council (Mid-Cape) | <input type="checkbox"/> JFK Memorial Trust Fund | <input type="checkbox"/> Youth Commission (high school students) |
| <input type="checkbox"/> Disability Commission | <input type="checkbox"/> Land Acquisition & Preservation Committee | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Licensing Authority | |

Signature Date

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Additional documents (letter of interest & resume) should be included as well.
 If there are no vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference. Rev 06/25/18

Tim O'Neill
P.O. Box 112
Barnstable, MA 02630
(508) 367-6784
ONeill.T@gmail.com

WORK EXPERIENCE

E.B. Norris & Son, Inc. **Osterville, MA**
Project Manager *September 2017 - Current*

- Maintained primary contact with clients, architects, engineers, and subcontractors to facilitate design and construction activities on luxury residential and historic restoration projects. Contact is maintained from inception through design, permitting, construction, and completion.
- Created, managed, and modified construction schedules through the life of various projects. Outlined construction sequencing, critical path method, project permitting, closeouts, and design deadlines. Implement schedules with vendors, consultants, and project stakeholders.
- Developed and maintained project budgets, budget outlooks, and cost guidelines for clients. Prepared project payment requisitions, and followed through with clients and accounting to ensure payment completion.

- Represented and lead project teams for regulatory hearings such as local Conservation, Historic, Board of Health, & Zoning Board of Appeals as well as collaborated with team members for permitting with Cape Cod Commission, Massachusetts State Historic Commission, and National Park Service.

The Valle Group, Inc.

East Falmouth, MA

Project Manager/Superintendent

December 2014 - September, 2017

- Oversaw daily construction operations for a large condo and housing development, as well as a mixed-use commercial building with restaurant in Plymouth, MA
- Scheduled, budgeted, and managed construction of 120+ housing units and condos from insulation to completion. Responsible for project execution of insulation on, which included interior finishes, trim outs, hardscape and landscape, final inspections, closeout, and turnover.
- Collaborated with fellow project manager and team members to facilitate all phases of construction from lot clearing through foundation, framing, and utility and mechanical installations.

Williams Building Company, Inc.

West Yarmouth, MA

Project / Field Engineer

November 2013 – December 2014

- Worked on day-to-day management of several projects of varying nature including: federal, institutional, healthcare and multi-family construction projects.
- Created, managed and closed out punch lists, RFI's, submittals, as-builts and close out documents on federal construction projects for VA Hospitals and Naval facilities.

EDUCATION

Wentworth Institute of Technology

Boston, MA

Bachelor of Science in Construction Management

Graduated August, 2013

- Relevant Coursework: Project Management, Scheduling, Surveying, Materials Testing and Quality Control, Wood and Steel Design, Concrete Design, Construction Safety & Risk Management, Construction Law & Government Regulations

SKILLS & CERTIFICATIONS

- Sage Timberline / Prolog Converge
- On-Screen Takeoff / Blue Beam
- Primavera-P6 Scheduling Software
- AutoCAD 2010
- Microsoft Project/Excel/Visio
- Field Surveying Equipment
- OSHA-10 & 30 Hour Construction
- Massachusetts CSL / Unrestricted Valid until 2022
- Sandwich Zoning Board of Appeals – Full Member 2017-2020

One of the newest members appointed in 2021, just moved back to the Cape from Sandwich, where he served on the Zoning Sandwich Board, applied in 2019 when COVID hit, so things were a little delayed. His background is in Construction, and has a Bachelor of Science from Wentworth in Construction Management, and has done Federal projects in New England and has work on 40B projects. Has built projects much like Pine Hills in Plymouth; currently works on Residential Construction doing reconstruction of Historic properties. He has handled a lot of Regulatory Agreements, Special Permits and has enjoyed the process working with changing Zoning in the Town so he has gained a tremendous amount of knowledge.

Councilor Mendes asked Mr. O’Neill is he sees continued growth or preservation in Barnstable. We have a very unique perspective here; each Village has its own unique characteristics so it’s great to see that in each village, our biggest issue here is wastewater and how to deal with that. Is it more dense housing in areas that can handle this type of building, but we also have to balance the unique look of

Barnstable which is why everyone comes here is for the beauty so we need to protect that but also bring people here to sustain our viability on Cape Cod.

Councilor Atsalis asked Mr. O'Neill how he handles some comments being made about members on the Board that have construction background or work in Barnstable that somehow your bias in your decision making. Mr. O'Neill answered when he was in Sandwich and on their Board their he had not done much building projects in Sandwich, but when he moved to Barnstable and decided he was going to reside in Cotuit, he decided to put in his application for the Planning Board taking his background into consideration, he felt he would be a better fit for the Planning Board with his historic restoration background, so his type of Building experience is large scale, and does not see any conflict, he had to recuse himself maybe twice. In the very few times he though he may have a conflict, he always calls the Attorney General and files a form, and he does recuse himself even if he does not have to.

Planning Board: Stephen Robichaud

Enjoys working with the current Board Members, he finds that each of us listen to each other and the applicant, we often come to agreements with the applicant, so he has had a great experience while serving on the Board. The Town staff is incredibly helpful, and there is no way that the Planning Board can do what they do without the staff support they receive. The amount of hours they put in with us and questions are answered right away so we all understand, so it has been a great pleasure working with everyone, including you as Councilors.

Councilor Mendes asked what is his thoughts are as far as preservation and development. Mr. Robichaud believes that Barnstable can achieve both, there is a balance we just need to find it, and make it work, change is good and different ideas are good, the important thing is to listen and hear what is being said. We need to sustain our town, and right now affordability is crucial.

Councilor Atsalis asked Mr. Robichaud what else he has done to further his education or training he has done to keep up with the applications and the number of things that come before them. Mr. Robichaud said he has done his own self-taught way of learning, there is no way to memorize everything, but thank goodness for Google Chrome where he bookmarks everything, and the Town and staff have documentation over the years and he reads constantly, but would like to see the Town bring back the offering of courses that were there before Covid, he has not seen them come back yet, but they would be greatly beneficial if they would have them again, he would attend.

Councilor Schnepf explained the next steps in the process, and said if he had any questions or concerns to please reach out to us.

Councilor Schnepf moved to the next Item on the Agenda is reappointments to a Board Committee Commission.

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: STEPHEN ROBICHAUD Address: 63 MARBLE RD. BARNSTABLE, MA 02630

Mailing Address: SAME E-mail: STEVENYANNIS@GMAIL.COM

Telephone: (H) _____ (W) 508 775 3083 (Cell) 508 542 1130

Educational Background: BACHELORS OF SOCIAL SCIENCE - POLITICAL SCIENCE

Work Experience: SALES & MARKETING

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

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Please check (not more than five) of interest:

- | | | |
|--|--|---|
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Barnstable Economic Development Commission | <input type="checkbox"/> Old Kings Hwy Historic District Commission |
| <input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee | <input type="checkbox"/> Elderly & Disabled Taxation Aid Committee | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Golf Committee | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Sandy Neck Board |
| <input type="checkbox"/> Cable TV Advisory Committee | <input type="checkbox"/> Housing Committee | <input type="checkbox"/> Scholarship Committee |
| <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Human Services Committee | <input type="checkbox"/> Shellfish Advisory Board |
| <input type="checkbox"/> Comprehensive Financial Advisory Committee | <input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission | <input type="checkbox"/> Trust Fund Advisory Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Infrastructure & Energy Committee | <input type="checkbox"/> Water Quality Advisory Committee |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Jane Eshbaugh Community Service Award Committee | <input type="checkbox"/> Waterways Committee |
| <input type="checkbox"/> Cultural Council (Mid-Cape) | <input type="checkbox"/> JFK Memorial Trust Fund | <input type="checkbox"/> Youth Commission (high school students) |
| <input type="checkbox"/> Disability Commission | <input type="checkbox"/> Land Acquisition & Preservation Committee | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Licensing Authority | |


Signature

3-8-19
Date

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Additional documents (letter of interest & resume) should be included as well.

If there are no vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference.

Rev 06/25/18

Please provide us with additional information that would be helpful when considering you for a seat on a board, committee, or commission. This information is additional and not a requirement.

COMMUNITY SERVICE HISTORY:

2017-PRESENT: BOYS & GIRLS CLUB OF CAPE COD - BOARD OF DIRECTORS

2017-PRESENT: CAPE COD REGIONAL TECHNICAL SCHOOL
HVAC ADVISORY BOARD

2015-PRESENT: UPPER CAPE COD REGIONAL TECHNICAL SCHOOL
CO-CHAIR, HVAC ADVISORY BOARD

EDUCATION HISTORY

2005: GRADUATE, BARNSTABLE HIGH SCHOOL

2009: GRADUATE, COLLEGE OF CHARLESTON
BACHELOR OF SOCIAL SCIENCE
POLITICAL SCIENCE
CRIME, LAW & SOCIETY

EMPLOYMENT HISTORY:

2016-PRESENT: ROBIES HEATING & COOLING

2012-2016: HYANNIS MARINA

2010-2012: CAPE COD BROADCASTING

ANY OTHER HELPFUL INFORMATION ABOUT YOURSELF YOU WOULD LIKE TO SHARE

I ENJOY BOATING IN BARNSTABLE HARBOR -
FISHING, LOBSTERING AND VISITING SANDY NECK.

I'M FAMILY FOCUSED AND I HAVE THREE WONDERFUL
NIECES WHOM I ADORE.

I AM PART OF THE THIRD GENERATION TO PROVIDE
WORK IN OUR FAMILY BUSINESS LOCATED IN HYANNIS.

Stephen Robichaud
63 Marble Road
Barnstable, MA 02630

March 12, 2019

Town of Barnstable
Barnstable Town Council
367 Main Street
Hyannis, MA 02601

To whom it may concern,

This letter serves to express my interest in the Town of Barnstable Planning Board vacancy. I was born and raised in Barnstable and enjoyed a wonderful upbringing in the town. I spent summers sailing on Lake Wequaquet and West Bay, swimming on town beaches and golfing at town courses. I spent winters playing hockey for BYHA, skating at Kennedy and local ponds. The town is my home and I find it an ideal place to live.

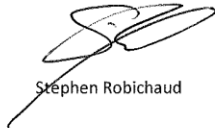
In 2005 I graduated from Barnstable High School and in 2009 I graduated from the College of Charleston with a Bachelor of Social Science degree in Political Science and a minor in Crime, Law & Society. I bought my first home in 2014 in Yarmouth with the goal of eventually settling again in Barnstable. Thankfully, an opportunity arose to purchase a home in the neighborhood where I grew up - in Barnstable Village. I am now a proud Barnstable resident again and thrilled to be living in the town that has provided me with so much over the course of my life.

As I've worked to establish my professional career on the Cape, my interest in becoming more involved in the community has grown. I am a member of the Board of Directors for the Boys & Girls Club of Cape Cod. I am a member of the HVAC Advisory Committee at the Cape Cod Regional Technical School in Harwich and I am the co-Chair of the HVAC Advisory Committee at the Upper Cape Technical School in Bourne. I've enjoyed this work very much and hope to find other ways to engage with the community.

I have great respect for how the Town of Barnstable is administered and the responsibilities and activities of the Planning Board. I understand the importance of the board in maintaining the character, image and identity of the town now and for future generations. As a member of this board, I would try to contribute positively through attention to detail and active engagement. I've enjoyed success in my professional career through hard work as well as respect and kindness toward others. I hope to use these attributes to positively represent the town and its residents as a member of the Planning Board.

Thank you for your time and consideration.

Sincerely,



Stephen Robichaud

Stephen D. Robichaud

63 Marble Road
Barnstable, MA 02630
508-542-1130
SteveHyannis@Gmail.com

Education

-
- | | | |
|---|-----------------------|-------------|
| College of Charleston | <i>Charleston, SC</i> | <i>2009</i> |
| <ul style="list-style-type: none">• Bachelor of Social Science in Political Science• Minor in Crime, Law & Society• Proficient in Microsoft Word, Excel, and PowerPoint | | |
| Barnstable High School | <i>Hyannis, MA</i> | <i>2005</i> |
| <ul style="list-style-type: none">• Spanish National Honor Society, Sailing Team Co-Captain, recipient Best Buddies Scholarship | | |

Work Experience

-
- | | | |
|---|--|-----------------------|
| Robies Refrigeration | <i>Hyannis, MA – Sales Manager</i> | <i>2016 - Present</i> |
| <ul style="list-style-type: none">• Manage productive & profitable sales team comprising of five Sales Associates• Responsible for all hiring, recruiting, marketing, social media duties• Encourage and foster overall team environment with positive company culture• As Sales Associate, consistent sales with high close rate and customer satisfaction• Implement various systems & procedures to improve overall structure, organization and efficiency | | |
| Hyannis Marina | <i>Hyannis, MA – Sales</i> | <i>2012 - 2016</i> |
| <ul style="list-style-type: none">• Managed inventory, marketing, website, boat shows, social media, customer service• Established new Sales website, lead management system and developed & improved sales materials• Represented and developed lineup of five industry leading brands• Facilitated addition of two industry leading brands – first year sales: Scout 1.17M, Sailfish 617K• Organized Boston Boat Show: signs, logistics, marketing, sales materials. 2015 show sales: 960K• Revitalized Contender Sales: 2012: \$277,423.00 / 2013: \$416,565.00 / 2014: \$1,022,825.00• 12M in sales, 220 units sold | | |
| Cape Cod Broadcasting | <i>Hyannis, MA – Marketing Consultant</i> | <i>2010 - 2012</i> |
| <ul style="list-style-type: none">• Outside sales for CapeCod.com• Connecting local businesses with target demographics• Conducted daily cold calls for new business outreach | | |
| Casual Gourmet Catering | <i>Centerville, MA – Server, Bartender, Office Staff</i> | <i>2006 - 2011</i> |
| <ul style="list-style-type: none">• Event planning, bartender, food server for high end cocktail parties, weddings, fundraisers• Provided support to office staff by performing various office related tasks | | |

Community Involvement

-
- | | | |
|---|--|-----------------------|
| Boys & Girls Club of Cape Cod | <i>Mashpee, MA – Board Member</i> | <i>2017 – Present</i> |
| Cape Cod Regional Technical School | <i>Harwich, MA – HVAC Advisory Board Member</i> | <i>2017 – Present</i> |
| Upper Cape Cod Regional Technical School | <i>Bourne, MA – HVAC Advisory Board Co-Chair</i> | <i>2018 – Present</i> |

Councilor Schnepf has tentatively scheduled the next meeting for June 6, 2023 so that the recommendations can be sent to the Council in a timely manner. Councilor Schnepf asked each member to individually let her know.

Councilor Atsalis asked if Frances Parks can be called in for an interview, and not be recommended to be reappointed to the Historical Commission.

Councilor Starr made the motion to accept the reappointments as written in Item C on the Appointments Committee Agenda of May 9, 2023; this was seconded by Councilor Shaughnessy. Chair of the Committee asked if anyone had any discussion on the reappointments;

Councilor Atsalis would like to amend the reappointments and not to include Frances Parks to be reappointed to Historical Commission.

Councilor Schnepf would like to remove her from the reappointment list and ask her to come in for an interview with the Appointments Committee.

Councilor Atsalis withdrew his motion and amended his motion, this was seconded by Councilor Mendes, his amended motion reads as follows; Councilor Atsalis recommends that Frances Parks come before the Appointments Committee to be interviewed and to be considered for reappointment to the Historical Commission, this was seconded by Councilor Mendes. A Roll Call Vote was taken:

Councilor Paula Schnepf	yes
Councilor Gordon Starr	yes
Councilor Tracy Shaughnessy	yes
Councilor Nikolas Atsalis	yes
Councilor Jeffrey Mendes	yes

Councilor Shaughnessy made the motion to recommend to the full Council the amended reappointments list to a Board Committee Commission to the full Council, this was seconded by Councilor Mendes. A Roll call vote was taken

Councilor Tracy Shaughnessy	yes
Councilor Gordon Starr	yes
Councilor Nikolas Atsalis	yes
Councilor Jeffrey Mendes	yes
Councilor Paula Schnepf	yes

Councilor Schnepf asked for any recommendations for the individuals interviewed for the vacancy on the Planning Board.

Councilor Mendes recommends Matthew Teague, he works very well with others, he has strong listening and compromise abilities, you can have a difference of opinion without being disagreeable, and I believe he has the right temperament

Councilor Atsalis recommends Matthew Teague, he mentioned he was proud of the board, and the way the individuals are on it currently, and believes that he will bring strong skills, and he did not submit his application at the last minute he has submitted it each time someone has resigned or up for reappointment, so that shows me he really cares about it.

Councilor Starr could recommend either Felicia or Matthew, he could go with either one, they both have served on it before, and each showed a level of understanding.

Councilor Shaughnessy echoed Councilor Starr, Mr. Teague has put his application in several times and has tried for at least two years to get on the Board. Stacy is another great person, but lacks the experience need to be on it, it's not top say she could not be placed on another, but the Planning Board takes a lot of knowledge and experience, and Felicia and Matt have both. Felicia currently in on the Local Comprehensive Planning Committee and is Chair of that Committee, so she would hate to lose her on that Committee.

A wealth of good candidates, and I hope we can find a committee for Stacy to participate on, but we do have two candidates that have extensive experience, I look at geographic, and how we can maximize the voices on the Planning Board, she is glad that Felicia has that voice on the Local Comprehensive

Planning Committee, Councilor Schnepf feels that Matthew would be her recommendation, as he has been waiting a while to be put back on the Planning Board

Councilor Atsalis made the motion to recommend to the full Council Matthew Teague as a regular member of the Planning Board to a term expiring 06/2024, this was seconded by Councilor Gordon Starr, and a Roll call vote was taken.

Councilor Paula Schnepf	yes
Councilor Nikolas Atsalis	yes
Councilor Jeffrey Mendes	yes
Councilor Gordon Starr	yes
Councilor Tracy Shaughnessy	yes

Councilor Gordon Starr made the motion to recommend to the full Council Larry Hurwitz as a regular member to the Infrastructure and Energy Committee to a term expiring 06/2023, this was seconded by Councilor Atsalis; a Roll call vote was taken.

Councilor Gordon Starr	yes
Councilor Jeffrey Mendes	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes
Councilor Tracy Shaughnessy	yes

Councilor Gordon Starr made the motion to recommend to the full Council Gloriann Hurwitz as a member holding a family permit to the Shellfish Committee to a term expiring 06/2025, this was seconded by Councilor Shaughnessy, a Roll call vote was taken

Councilor Gordon Starr	yes
Councilor Jeffrey Mendes	yes
Councilor Tracy Shaughnessy	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes

Councilor Nikolas Atsalis made the motion to recommend to the full Council Kevin Ferreira as an alternate member to the Hyannis Main Street Waterfront Historic District Commission to a term expiring 06/2023, this was seconded by Councilor Mendes. A Roll call vote was taken

Councilor Gordon Starr	yes
Councilor Jeffrey Mendes	yes
Councilor Tracy Shaughnessy	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes

Councilor Schnepf asked for a recommendation for the remaining positions on the Planning Board that were interviewed for reappointment.

Councilor Starr recommended Mary Barry for reappointment as a regular member to the Planning Board to a term expiring 06/30/2026; this was seconded by Councilor Atsalis. A Roll Call Vote was taken.

Councilor Shaughnessy recommended Tim O’Neill for reappointment as a regular member to the Planning Board to a term expiring 06/30/2026; this was seconded by Councilor Mendes. A Roll Call Vote was taken

Councilor Gordon Starr	yes
Councilor Jeffrey Mendes	yes
Councilor Tracy Shaughnessy	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes

Councilor Nikolas Atsalis recommended Stephen Robichaud for reappointment as a regular member to the Planning Board to a term expiring 06/30/2026; this was seconded by Councilor Mendes. A Roll call vote was taken.

Councilor Gordon Starr	yes
Councilor Tracy Shaughnessy	yes
Councilor Paula Schnepf	yes
Councilor Nikolas Atsalis	yes
Councilor Jeffrey Mendes	yes

Councilor Shaughnessy recommended to the full Council F.P.Tom Lee as a regular member to the Board of Health to a term expiring 06/30/2026, this was seconded by Councilor Shaughnessy

Councilor Gordon Starr	yes
Councilor Tracy Shaughnessy	yes
Councilor Paula Schnepf	yes
Councilor Nikolas Atsalis	yes
Councilor Jeffrey Mendes	yes

Councilor Shaughnessy made the motion to move the Waterways discussion to the June 6, 2023 meeting; this was seconded by Council Atsalis. A Roll call vote was taken

Councilor Gordon Starr	yes
Councilor Jeffrey Mendes	yes
Councilor Tracy Shaughnessy	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes

Councilor Schnepf moved onto the Conservation Commission reappointment and discussion. Councilor Starr recommended John Abodeeley to the Conservation Commission as a regular member to a term expiring 06/30/2026; this was seconded by Councilor Shaughnessy. A Roll Call vote was taken.

Councilor Tracy Shaughnessy	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes
Councilor Gordon Starr	yes
Councilor Jeffrey Mendes	yes

Councilor Starr recommended Angela Tangney as a regular member to the Conservation Commission to a term expiring 06/2026; this was seconded by Councilor Shaughnessy, a Roll call vote was taken

Councilor Gordon Starr	yes
Councilor Jeffrey Mendes	yes
Councilor Tracy Shaughnessy	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes

Councilor Schnepf as for a motion to accept the meeting minutes of April 25, 2023 as written. Councilor Gordon Starr made the motion to accept the meeting minutes of April 25, 2023 as written; this was seconded by Councilor Atsalis. A Roll Call vote was taken

Councilor Jeffrey Mendes	yes
Councilor Tracy Shaughnessy	yes
Councilor Gordon Starr	yes
Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes

Councilor Schnepf asked for a motion to adjourn: Councilor Starr made the motion to adjourn; this was seconded by Council Mendes. A roll call vote was taken.

Councilor Nikolas Atsalis	yes
Councilor Paula Schnepf	yes
Councilor Jeffrey Mendes	yes
Councilor Tracy Shaughnessy	yes
Councilor Gordon Starr	yes

ADJOURN: 6:45pm