



**Town of Barnstable**  
**COMMUNITY PRESERVATION COMMITTEE**



[www.town.barnstable.ma.us/CommunityPreservation](http://www.town.barnstable.ma.us/CommunityPreservation)

Email: [CommunityPreservationCommittee@town.barnstable.ma.us](mailto:CommunityPreservationCommittee@town.barnstable.ma.us)

Committee Members

Lindsey B. Counsell – Chair • Tom Lee – Vice Chair • Marilyn Fifield – Historical Commission • Terry Duenas – At Large • Katherine Garofoli – At Large  
 Stephen Robichaud– Planning Board • Tom Lee – Conservation Commission • Vacant – Recreation Commission  
 Deborah Converse – Housing Authority • Farley Lewis – At Large • Felicia Penn, President– Town Council Liaison

**Monday, January 22, 2024**  
**Regular CPC Meeting APPROVED Minutes**  
**Remote Access Meeting via Zoom Link: <https://zoom.us/j/84929923097>**  
**5:30 PM**

<b>Lindsey Counsell – Chair</b>	<b>Present</b>
<b>Marilyn Fifield – Clerk</b>	<b>Absent</b>
<b>Terry Duenas</b>	<b>Present</b>
<b>Tom Lee-Vice Chair</b>	<b>Present</b>
<b>Katherine Garofoli</b>	<b>Present</b>
<b>Deborah Converse</b>	<b>Absent</b>
<b>Stephen Robichaud</b>	<b>Present</b>
<b>Farley Lewis</b>	<b>Present</b>

With a quorum present, Chair Lindsey Counsell called the meeting to order at 5:30 pm and read: “Please note that tonight’s meeting is being recorded and broadcast on the Town of Barnstable’s Government Access Channel. In accordance with MGL Chapter 30A, s. 20 the Chair must inquire whether anyone else is recording this meeting and to please make their presence known.” No one present was recording the meeting.

**Call to Order (Roll Call)**

Present: Terry Duenas – **yes**, Katherine Garofoli - **yes**, Tom Lee – **yes**, Farley Lewis – **yes**, Stephen Robichaud – **yes**, and Lindsey Counsell – **yes**. Deborah Converse and Marilyn Fifield were absent.

**Minutes**

The motion of Terry Duenas was seconded by Tom Lee to approve the draft Community Preservation Committee Regular Meeting Minutes from October 16, 2023, as submitted. Roll Call Vote: Terry Duenas – **yes**, Katherine Garofoli – **abstained**, Tom Lee – **yes**, Farley Lewis – **yes**, Stephen Robichaud – **yes**, and Lindsey Counsell – **yes**. 5 yes, 0-no, 1- abstained. Motion carried.

**Letters of Intent**

- None Received.

**Applications:**

- None Received.

## **Correspondence Received:**

- Email from the Community Preservation Coalition – DOR Announces November 2023 CPA Trust Fund Distributions.
  - It was noted and discussed that State Revenues are likely to be lower this year, as funds for the CPA Trust reflect the real estate market which has been slow.

## **Project Updates:**

Chair Counsell provided the following updates:

- The Historical Society of Santuit and Cotuit's (HSSC) CPC Application for funds to preserve the WW II German POW Bottle was approved by the Town Council on November 16, 2023. A Grant Agreement is in the process of being executed.
- The Affordable Housing Growth & Development Trust's CPC Application for transfer of funds was approved by the Town Council on November 16, 2023.
  - It was noted that the AHGDT has applications under review for projects located at Yarmouth Road and Main Street, Hyannis.
- The Centerville-Osterville-Marstons Mills (COMM) Water District revised CPC Application was approved by the Town Council on December 7, 2023.
- The Mills Property, Mashpee Conservation Restriction (CR) to be granted to the Mass Division of Fish and Wildlife will be forwarded to the Open Space Committee and Conservation Commission for their recommendations to Town Council for final approval.
- The Wheeler Road Grant was awarded to the Town of Barnstable and was accepted by the Town Council on December 7, 2023.
  - It was noted that the award of the land grant will result in a large reimbursement to the Barnstable CPA fund.
- Cotuit and Santuit Historical Society building.
  - It was noted that the HVAC work has been completed and the project is nearing completion.
- Update on the CCRT Bikeway Project Phases 3 and 4.
  - A meeting regarding CCRT Bikeway Phase 3 had been scheduled for February, 2024 but the State has postponed it to the summer.
- Unitarian Church project.
  - It was noted that this project is also nearing completion and looks quite nice. A final inspection will be scheduled.
- Olde Colonial Court House building.
  - It was noted that reimbursements are coming through for work on the porch, ramp and lift, with the project anticipated to be completed by the end of April.
- The Barnstable Historical Society building is also anticipated to be completed in the next month or two.
- Progress is being made on the Centerville and Osterville Playground projects.
  - A full update will be given by Mark Marinaccio at a future date.
- Discussion at the request of the Cotuit Federated Church Pastor Angela Menke Ballou is tentatively scheduled for March 18, 2024.
- It was noted that the Community Preservation Committee needs a new Recreation Committee representative appointed. There was a brief discussion regarding the process for appointment of a representative.

- Town Councilor Kris Clark said that she is now on the Appointments Committee, and she suggested that CPC check with Cynthia Lovell first to see if anyone has applied and to ensure that the list of vacancies for all of the Committees is updated.

### **Member Discussion:**

- Community Preservation Committee Town Council Liaison is TC President, Felica Penn. CPC looks forward to working with Ms. Penn.
- There was discussion regarding monitoring the Town's properties with Conservation Restrictions. Tom Lee and Chair Counsell noted that, lately, Barnstable Land Trust, which holds most of the CRs on the Town's Open Space, has been performing inspections, per the agreement.
- Format of the February 26, 2024, CPC Meeting.  
The motion of Tom Lee was seconded by Terry Duenas to hold the February 26, 2024, meeting remotely. Roll Call Vote: Terry Duenas – **yes**, Katherine Garofoli – **yes**, Tom Lee – **yes**, Farley Lewis – **yes**, Stephen Robichaud – **yes**, and Lindsey Counsell - **yes**. 6 - yes, 0 - no. Motion carried.
- 2024 CPC Meeting Schedule.
  - The 2024 CPC Meeting Schedule was accepted with no revisions.

### **Public Comment:**

None

### **General Discussion:**

None

### **Adjournment:**

**Motion was made by Tom Lee and seconded by Terry Duenas to adjourn.  
Roll Call Vote: Terry Duenas – yes; Katherine Garofoli – yes; Tom Lee – yes;  
Farley Lewis – yes; Stephen Robichaud – yes; Lindsey Counsell – yes. Motion  
carried: Meeting adjourned at 5:54 p.m.**

***Next Regularly Scheduled CPC Meeting February 26, 2024***

### ***List of documents/exhibits used by the Committee at the meeting:***

Exhibit 1 –CPC Agenda, January 22, 2024.

Exhibit 2 –Draft CPC Meeting Minutes – October 16, 2023.

Exhibit 3 – Community Preservation Coalition notice– DOR Announces November 2023 CPA Trust Fund Distributions.

Respectfully submitted,  
Ellen M. Swiniarski  
Community Preservation Coordinator  
*and edited by CPC Clerk Marilyn Fifield*

**Please Note:** The list of matters is those reasonably anticipated by the chair, which may be discussed at the meeting. Not all items listed may be discussed, and other items not listed may also be brought up for discussion, to the extent permitted by law. It is possible that the Committee may vote to go into Executive Session. The Committee may also act on items in an order other than they appear on this agenda.

**\* Public files are available for viewing during normal business hours at the Community Preservation office located at 367 Main Street, Hyannis, MA**