

A meeting of the Town of Barnstable's Hyannis Water Board was held on February 16, 2021 at 3:00 PM remotely via ZOOM (as posted per instructions on the agenda- "Virtual meeting via Zoom: <https://zoom.us/j/94134137140>, Meeting ID: 941 3413 7140, or by phone: (888)475-4499, meeting ID: 941 3413 7140); due to being physically closed to the public to avoid group congregation as a result of the COVID-19 pandemic.

In attendance (On Zoom) were: Steve O'Neil, Tom Holmes, Jonathan Jaxtmer and Mark Sexton.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division and Gordon Starr, Town Council.

Also present (On Zoom): Kevin Sampson from Suez Water, Tom Cambareri, Consultant, David Quinn, HAC, Keith Trott, Jake Dewey and Sue Phelan, resident.

A quorum being present (On Zoom), Chair O'Neil called the meeting to order at 3:02 PM.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 1/19/21 meeting minutes.

**VOTE: Unanimous in favor. The 1/19/21 meeting minutes are approved.**

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and/or repaired in the month of January:

- 2 inch gate valve replacement on Mt. Vernon Avenue.
- Mary Dunn #3 was placed back online upon rehabilitation services completion.
- Cut and cap of an abandoned 1 inch water service on Hyannis Avenue was completed upon discovery from the construction company working on a project at the location.
- Water main shut down for the construction company working on the COMM interconnection project on Longview Avenue.
- Service leak at 686 Iyannough Road was repaired upon a call of water bubbling up.
- Service leak was repaired when discovered by the construction company working a project on Maywood Avenue.
- New tap and service from the water main to the curb stop was performed at 35 Louis Street upon a call received for low pressure.
- New 12 inch water main line valve was installed during a project on Hyannis Avenue.
- Customer complaint of water bubbling up in driveway at 17 Settler's Lane resulted in an issue on the customer's side. The customer hired a contractor to make repairs.
- Suez crews performed a night shut down on Yarmouth Road for the current project's installation of a 3 way gate valve assembly and new water main.
- Hydrant replacement (#328) on Bell Road was completed.

Sampson notifies the board that the Suez staff said good bye to an employee of 5 years and wished him luck in his future endeavors. O'Neil asks Sampson how the deliverables are coming along. Sampson responds that they are doing the best they can and expressed that upon meeting with Keijser, a water meter exchange

letter was created and disbursed to customers. He adds that they have dedicated days for meter changes and feels this will moving along. O'Neil states that the receivables are finally up. Keijser concurs and responds that things will improve once the state of emergency is lifted and collections are permitted to re-start.

All required monthly reports and sampling were completed and submitted on time.

Abatement request for 57 Ridgewood Avenue, Hyannis, Housing Assistance Corporation – An abatement request was filed for fees charged and paid for in the presented completed project. Upon discussion, it is determined submitted engineers design was not in compliance with rules and regulations of the water system. It was also noted that the abatement deadline was also not met in the required timeframe.

A motion was made and seconded to deny the abatement request.

**VOTE: Unanimous in favor. The abatement request is denied.**

Open spot for a water board member, resident rate payer, letter of interest to the Town Manager – O'Neil reports he has spoken with Ells whom is trying to search for someone to fulfill the vacancy.

Review Capital for FY 2022 (handout given, dated 9/8/2020) – Keijser informs the board that the following three capital requests are currently being reviewed and then will go to town council:

1. Pipe Replacement and Upgrade Program- \$1,050,000
2. Water Supply Wells, Pump Station and Treatment Plant repair and upgrade program- \$200,000
3. Maher Filtration Plant, new construction, design and install solar panels to help offset electric costs- \$450,000

Rate hearing FY22, scheduled for Tuesday, March 23, 2021 (new rate sheets given) – Keijser informs the board that this will be advertised soon, and then the town manager will make the determination.

Capital project update by Nate Collins, Assistant Town Engineer – Keijser informs the board that Collins was going to try and make the meeting, but he was running late.

Meeting was adjourned at 3:25 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda February 16, 2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 1/19/2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, January 2021 (*presented by:* Suez Water)
- FY '21 Pumping Projection spreadsheets, dated 2/8/2021 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'21, dated 2/8/2021 (*presented by:* Hans Keijser)
- Copy of Fee Abatement Request documents, dated 2/11/2021 (*presented by:* Hans Keijser)
- Copy of CIP FY22 Rational, dated 9/8/2020 (*presented by:* Hans Keijser)
- Copy of Proposed Water Usage Rates for July 1, 2021 to June 30, 2022, dated 1/21/2021 (*presented by:* Hans Keijser)
- Copy of Proposed Service Fees for Fiscal Year 2022, for July 1, 2021 to June 30, 2022, dated 1/21/2021 (*presented by:* Hans Keijser)
- Copy Newspaper clippings and articles (*presented by:* Hans Keijser)