

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on August 20, 2024, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The August 20, 2024, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/88148298592>

Meeting ID: 881 4829 8592, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil and Amy Wrightson.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Matt Wrobel, P.E., Senior Project Manager-Water & Sewer, and Tyler Gilman, P.E., Project Manager.

Also present (On Zoom): Kevin Sampson from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:04 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 6/18/24 meeting minutes.

VOTE: Unanimous in favor. The 6/18/24 meeting minutes are approved.

A motion was made and seconded to approve the 7/16/24 meeting minutes.

VOTE: Unanimous in favor. The 7/16/24 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of July:

- Continuous diligent efforts to repair the numerous, damaged, critical components within the Mary Dunn Treatment Plant because of a lightning strike on June 30th, continue, in order to ensure proper operation for the upcoming and demanding holiday weekend. Necessary repairs have been proven to be challenging due to the longer lead time on parts ordered.
- Water main leak was reported, investigated and repaired at #12 Barnstable Road.
- A carbon exchange was completed on the Airport #2A lead vessel.
- Hydrant #460 on Warehouse Road was replaced after it was struck and damaged by a vehicle.
- The pH analyzer was replaced and calibrated after it's malfunction at the Mary Dunn Treatment plant.

- The 8-inch mag meter was measured for replacement on the Airport well piping at the Mary Dunn Treatment Plant location.
- The annually required meter calibrations were conducted on all of the systems well and treatment plant meters, this is a requirement set by the water withdrawal permit which is regulated through the Massachusetts Department of Environmental Protection.

Sampson informs the board that some of the deliverables are down as a result of losing two (2) Veolia staff members; he states that the numbers should be back up next month. Wilson asked if the hydrant that was hit by a vehicle was old, Sampson states that it wasn't super old, but he adds that the driver's insurance will be covering the cost of the replacement. O'Neil asked Sampson if the 2 employees who left had went to other water companies; Sampson states that one located out of state and one took a position with Cape Cod Hospital. Wilson commends Sampson and the staff for an amazing job dealing with the lightning strike issue which resulted in meeting the water supply demands during the July 4th holiday weekend. Wilson notes that pumping numbers were down a bit for the month of July.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Mike Tieu, Senior Project Manager (handout dated August 20, 2024, given) – Wrobel and Gilman reviewed the following projects and progress as follows:

1. New well exploration program, update – Wrobel reports that all work continues to be on hold until further notice.
2. Pilot testing project Mary Dunn & Airport wells – Wrobel reports that the revised executive summary from Kleinfelder has been received and being reviewed.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Wrobel reports that the submitted cost estimates exceeded the approved appropriation and after review it has been discussed to postpone the well replacement aspect of the project. Keijser states that the second generator needs to stay within the first phase of the project and not omitted. Wrightson asks why the overage is so large; Keijser explains.
4. Lead Service Line Replacement – Wrobel reports that approximately 30-40 responses have been received so far from the surveys that have been mailed from the approved customer list. Some of the responses have not been complete, so these customers will be contacted to offer assistance completing the survey to enable them to receive the \$35.00 account credit.
5. Route 28 / Yarmouth Road project – No change since last meeting.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – No change since last meeting.
8. Mary Dunn 4 well building – Gilman reports that the eye wash station did not receive approval from the plumbing inspector; Weston & Sampson is currently working on a new design to satisfy the needed equipment requirement.
9. Mary Dunn 16" Transmission Main – No update since last meeting.
10. Mary Dunn Tank #1 Rehabilitation – No update since last meeting.

Recording and posting of Board zoom (remote) meetings, update – Wilson states that this meeting begins the recording of board meetings going forward and recording will be made available on the town's website. He adds that the required language was stated at the beginning of this meeting and will be verbally stated at every meeting going forward to conform with the Open Meeting Law.

Review of uncollectable account and liens, vote (handout given) – The board discusses the list of accounts which is a total of 30 accounts and totaling the amount of: \$17,179.78.

A motion was made and seconded to approve the FY 2024 liens as presented.

ROLL CALL VOTE: YES: Wrightson, O’Neil and Wilson. The FY 2024 liens are approved as presented.

Keijser will distribute document for board signatures then route to proper authorities.

Flyer to help identify water service line material for targeted customers, credit on water bill, follow-up – Keijser shares that he is very impressed with the responses received already to the distributed survey brochures. He adds that it has worked out well and expects many additional responses in the next coming weeks.

Next generation, “at-large” youth water board member, follow-up – Wilson shares with the board that the letter was sent to Ells, he had a meeting with Ells and Ells has consulted with the legal department. Upon legal advisement, this idea can not materialize as originally desired due to the fact that a board member needs to be a registered voter. Wilson states that they are currently reaching out to work with the Youth Committee to fulfil an alike type of experience for the interested youth population.

Matters not reasonably anticipated by the Chair – Wilson states that the October board meeting will be meeting in-person at the time change starting at 6 p.m. instead of 5 p.m. due to room availability. Keijser informs the board of a disgruntled customer situation that took place at both town hall and the water department. He states that the customer arrived at both locations with a police escort stating that damage was done to her newly installed driveway when a water system staff member jackhammered through the new pavement to access the water shut off which should not have been paved over. Keijser explains that procedure was followed relative to shut-off by the placement of door hangers and proper notification process which leads up to an account shut-off. He adds that they are currently working with a paving company to patch the driveway and setting up a payment plan with the customer.

Meeting was adjourned at 6:00 PM.

Respectfully submitted,

*Marcia Sellitto
DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda August 20, 2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 6/18/2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 7/16/2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Copy of required language for recorded meetings (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, July 2024 (*presented by:* Veolia)
- FY '25 Pumping Projection spreadsheets, dated 8/9/2024 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'25, dated 8/9/2024 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 8/20/2024, from DPW (*presented by:* Matt Wrobel & Tyler Gilman)
- Copy of Public Information Meeting presentation slides RE: Straightway & Hyannisport Water Treatment Facilities-Improvement Project, presented on August 6, 2024, at 6:00 PM via zoom, (*presented by:* Hans Keijser)
- Copy of Certification of Water Supply Division accounts to be liened, dated 7/22/2024 (*presented by:* Hans Keijser)
- Copies of FY25 Pumping Projections, FY25 Billed & Received Revenues Projections, Pumping Record for FY18 thru FY24, Billed and Received Revenue Histories for FY18 thru FY24, all dated 7/18/2024 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)