

Mid-Cape Cultural Council - Monthly Meeting Minutes	
Date/Time	September 8, 2021 6:30 PM
Location	Via ZOOM
Facilitator	Sarah Thornington, Margeaux Weber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Mary Taylor	MT	Member	X		
Carolyn Ferrell	CF	Member	X		
Michele McCoy	MM	Member	X		
Guest Jessica Rapp-Grassetti					

Minutes: August 11, 2021 APPROVED

Treasurer's Report: September 8, 2021 APPROVED

Status 2020 Grants: Three grants are pending.
 Status 2021 Grants: Seven grants have been paid.

2022 Grant Cycle: Grant Cycle is open.
 Our 2022 allocation is \$18,400.
 A press release has been sent to Cape Cod Times. The same will be sent to The Barnstable Patriot and The Register.
 Public Service Announcements will be sent to WCAI, WMVY, WQRC, WOCN, WFCC, WKPE

Chalk Fest: Chalk Fest is a family friendly event held in conjunction with Hyannis Open Streets (Sept. 19) and Yarmouth Seaside Festival (Oct. 11)
 All time slots for Sept. 19 are filled.
 October 11 (Yarmouth) time unknown
 Community Input Survey will be available. Persons who complete it will have an opportunity to enter a drawing for a gift basket filled with donated goodies from local merchants. Drawing to be held on Facebook Live at the conclusion of each day.
MOTION: Allocate \$25 to boost social media posts about Chalk Fest UNANIMOUS

Communications Committee: CF continues to work on Mail Chimp.
 Cape Media Center will do a news story and PSA about the 2022 grant cycle.
 MT will get in touch with Emily Tulloch of Cape Media Center.

Media Committee: MT is adding posts from Museum Trail to MCCC social media.
 MW will send an email to Executive Director of Cape Media Center to request a PSA for MCCC before the next grant cycle and suggest a news report, with other councils, about the opening of the grant cycle.

Grant Reception Committee: Nov. 4, 2021 5:30-7:00
 Invites will be sent to 2020 and 2021 grant recipients as well as Barnstable Town Councilors, Yarmouth Select Board Members, State Representatives for Barnstable and Yarmouth.
 Save the Date information will be sent Sept. 27, with formal invite to follow October 15.
 Attendees will need proof of COVID vaccination or negative COVID test within 72 hours of event. Masks are to be worn indoors.
 MH and MM will work on refreshments,

Community Input Survey: ST will create and send out to all for approval.

Adjournment: 7:53 PM

Next Meeting: October 13, 2021 6:30 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Closed
06_20	All members will recruit new members to MCCC	OPEN	ALL	6_10_2020	
5_21	ST and MW will meet and coordinate a time with Kate McMahon to go to Channel 18.	OPEN	ST MW	5_12_2021	
5_21	MW continues to create a spreadsheet with contact information of other Cape Cod Cultural Councils	OPEN	MW	5_12_2021	
8_14	MT will contact Coast Guard Museum	OPEN	MT	08_11_2021	09_08_2021
8_14	LB will send a press release to The Barnstable Patriot, The Register, and Cape Cod Times announcing the opening of the 2022 Grant Cycle	OPEN	LB	08_11_2021	
8_14	CF will send an email to all in Mail Chimp database announcing the opening of 2022 grant cycle	OPEN	CF	08_11_2021	
9_08	ST and MW will bring raffle tickets to Chalk Fest for drawing,	OPEN	ST MW	09_08_2021	
9_08	ST will bring a container for raffle tickets.	OPEN	ST MW	09_08_2021	
9_08	ST and MW will bring tables to both Chalk Fests	OPEN	ST MW	09_08_2021	
9_08	ST will create a Community Input Survey and send out to all MCCC members for approval.	OPEN	ST	09_08_2021	
9_08	All members will reach out to one person before the next meeting in an effort to recruit new members	OPEN	ALL	09_08_2021	
9_08	LB will resend to the Town of Barnstable approved minutes for the dates requested by Jessica Rapp-Grassetti	OPEN	LB	09_08_2021	
9_08	MH and MM will explore options for food donations.	OPEN	MH MM	09_08_2021	
9_08	MH and MM will explore options for food presentation in accordance with COVID guidelines	OPEN	MH MM	09_08_2021	
9_08	LB will create email chain about food for Grant Reception	OPEN	LB	09_08_2021	
9_08	MT will send a "Save the Date" email to all September 27 and a formal invitation October .	OPEN	MT	09_08_2021	

Materials presented at meeting:

Meeting Agenda 09_08_2021 (submitted by Sarah Thornington and Margeaux Weber, Co-Chairs)

MCCC Minutes 08_14_2021 (submitted by Lynne Belfiore, Recording Secretary MCCC)

MCCC Treasurer's Report 09_08_2021 (submitted by Mark Hopkins, Treasurer, MCCC)

MCCC Minutes 09_08_2021