



# Town of Barnstable Town Council

367 Main Street, Village of Hyannis, MA 02601

Office 508.862.4738 • Fax 508.862.4770

E-mail: [council@town.barnstable.ma.us](mailto:council@town.barnstable.ma.us)

[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)

## MEETING AGENDA TOWN HALL HEARING ROOM

May 17, 2018

7:00 PM

Original posted on 5-15-18@11:09.  
Updated on 5-16-18 @ 10:20am to  
add Items 2018-147 and 2018-148;  
Updated on 5-17-18@ 10:08am to add  
Items 2018-149-and 2018-150

### Councillors:

Eric R. Steinhilber  
President  
Precinct 2

James H. Crocker Jr.  
Vice President  
Precinct 5

John G. Flores  
Precinct 1

Paul Hebert  
Precinct 3

Britt Beedenbender  
Precinct 4

Paul C. Neary  
Precinct 6

Jessica Rapp Grassetti  
Precinct 7

Debra S. Dagwan  
Precinct 8

James M. Tinsley  
Precinct 9

Matthew Levesque  
Precinct 10

Philip N. Wallace  
Precinct 11

Paula Schnepf  
Precinct 12

Jennifer L. Cullum  
Precinct 13

Administrator:  
Cynthia A. Lovell

Administrative  
Assistant:  
Kelly Crahan

### 1. ROLL CALL

### 2. PLEDGE OF ALLEGIANCE

### 3. MOMENT OF SILENCE

- **Hometown Hero: Lenore Lyons, The Key Idea, Inc.**

### 4. PUBLIC COMMENT

### 5. COUNCIL RESPONSE TO PUBLIC COMMENT

### 6. TOWN MANAGER COMMUNICATIONS

### 7. ACT ON MINUTES (Including Executive Session)

### 8. COMMUNICATIONS- from elected officials, boards, committees, staff commission reports, correspondence and announcements

### 9. ORDERS OF THE DAY

#### A. Old Business

#### B. New Business

### 10. ADJOURNMENT

**NEXT REGULAR MEETING: June 7, 2018**

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**A. OLD BUSINESS**

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**Zoning Board of Appeals:** Jake Dewey as a regular member to a term expiring 6/30/2021; Paul Pinard as an associate member to a term expires 6/30/2021; Kyle Evancoe as an associate member to a term expiring 6/30/2021 **(First Reading)**.....49

## Approve Minutes –May 03, 2018

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**Please Note:** The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

**A. OLD BUSINESS (Public Hearing) (Roll Call) (2/3 Vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM #2018-074**

**INTRO: 03/15/18, 04/05/18; 04/26/18, 05/17/18**

**2018-074 APPROPRIATION AND LOAN ORDER IN THE AMOUNT OF \$1,000,000 FOR THE PURPOSE OF FUNDING THE COTUIT BAY ENTRANCE CHANNEL DREDGING PROJECT AS OUTLINED IN THE FISCAL YEAR 2019 – FISCAL YEAR 2023 CAPITAL IMPROVEMENT PLAN**

**General Fund Capital Improvement Plan**

**ORDERED:** That the sum of **\$1,000,000** be appropriated for the purpose of funding the Cotuit Bay Entrance Channel Dredging Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow **\$1,000,000**, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

**SPONSOR:** Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>03/15/18</u>	<u>Refer to Public Hearing 04/05/18</u>
<u>04/05/18</u>	<u>Continued Public Hearing 04/26/18</u>
<u>04/26/18</u>	<u>Continued Public Hearing 05/17/18</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

# Fiscal Year 2019 Operating Budget Appropriation Orders

## A. OLD BUSINESS (Public Hearing) (Majority vote)

### BARNSTABLE TOWN COUNCIL

ITEM# 2018-109  
INTRO: 05/03/18, 05/17/18

### BARNSTABLE MUNICIPAL AIRPORT ENTERPRISE FUND

#### **2018-109 APPROPRIATION ORDER IN THE AMOUNT \$6,134,859 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 AIRPORT ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum **\$6,134,859** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Airport Enterprise Fund budget, and to meet such appropriation that **\$5,834,596** be raised from current year revenues by the Airport Enterprise Fund, and that **\$300,263** be transferred from the Airport Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-110**  
**INTRO: 05/03/18, 05/17/18**

**SCHOOL DEPARTMENT**

**2018-110 APPROPRIATION ORDER IN THE AMOUNT \$67,860,308 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 BARNSTABLE PUBLIC SCHOOLS BUDGET**

**ORDERED:** That the sum **\$67,860,308** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Barnstable Public Schools budget, and that to meet this appropriation that **\$67,059,622** be raised from current year revenues, and that **\$800,686** be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote



**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-111**  
**INTRO: 05/03/18, 05/17/18**

**POLICE DEPARTMENT**

**2018-111 APPROPRIATION ORDER IN THE AMOUNT \$14,532,512 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 BARNSTABLE POLICE DEPARTMENT BUDGET**

**ORDERED:** That the sum of **\$14,532,512** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Barnstable Police Department budget; and to meet such appropriation that **\$14,482,512** be raised from current year revenues and that **\$50,000** be transferred from the Embarkation Fee Special Revenue Fund as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-112  
INTRO: 05/03/18, 05/17/18**

**PLANNING AND DEVELOPMENT DEPARTMENT**

**2018-112 APPROPRIATION ORDER IN THE AMOUNT \$1,967,993 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 PLANNING AND DEVELOPMENT DEPARTMENT BUDGET**

**ORDERED:** That the sum of **\$1,967,993** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Planning and Development Department budget, and that to meet this appropriation that **\$1,684,227** be raised from current year revenues and that **\$45,000** be transferred from the Wetlands Protection Special Revenue Fund, and that **\$166,100** be transferred from the Bismore Park Special Revenue Fund, and that **\$72,666** be transferred from the general fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-113  
INTRO: 05/03/18, 05/17/18**

**COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET**

**2018-113 APPROPRIATION ORDER IN THE AMOUNT \$2,523,347 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET**

**ORDERED:** That the sum of **\$2,523,347** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Community Services Department General Fund budget as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>
_____	_____

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-114  
INTRO: 05/03/18, 05/17/18**

**Community Services Department Public, Education & Government  
Television Access Enterprise Fund**

**2018-114 APPROPRIATION ORDER IN THE AMOUNT \$871,059 FOR THE PURPOSE  
OF FUNDING THE TOWN'S FISCAL YEAR 2019 CABLE TELEVISION  
PUBLIC EDUCATION & GOVERNMENT ACCESS ENTERPRISE FUND  
BUDGET**

**ORDERED:** That the sum of **\$871,059** be appropriated for the purpose of funding the Town's FY 2019 Cable Television Public Education & Government Access Enterprise Fund budget; and to meet such appropriation that **\$871,059** be raised from enterprise fund revenues as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-115**  
**INTRO: 05/03/18, 05/17/18**

**Community Services Department Golf Course Enterprise Fund**

**2018-115 APPROPRIATION ORDER IN THE AMOUNT OF \$3,679,238 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 GOLF COURSE ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum of **\$3,679,238** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Golf Course Enterprise Fund budget; and to meet such appropriation that **\$3,339,570** be raised from enterprise fund revenues, and that **\$190,012** be raised from the General Fund, and that **\$149,656** be transferred from the Golf Course Enterprise Fund reserves, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-116  
INTRO: 05/03/18, 05/17/18**

**Community Services Department Hyannis Youth and Community  
Center Enterprise Fund**

**2018-116 APPROPRIATION ORDER IN THE AMOUNT OF \$3,298,434 FOR THE PURPOSE  
OF FUNDING THE TOWNS FISCAL YEAR 2019 HYANNIS YOUTH AND  
COMMUNITY CENTER ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum of **\$3,298,434** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that **\$1,186,602** be raised from enterprise fund revenues, and that **\$976,532** be raised from the General Fund, and that **\$1,135,300** be transferred from the Capital Trust Fund, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-117  
INTRO: 05/03/18, 05/17/18**

**Marine & Environmental Affairs Department General Fund Budget**

**2018-117 APPROPRIATION ORDER IN THE AMOUNT OF \$1,121,341 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET**

**ORDERED:** That the sum of **\$1,121,341** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Marine & Environmental Affairs Department General Fund budget, and to meet such appropriation, that **\$833,341** be raised from current year revenue and that **\$288,000** be transferred from the Waterways Special Revenue Fund as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-118  
INTRO: 05/03/18, 05/17/18**

**Marine & Environmental Affairs Department Marina Enterprise Fund**

**2018-118 APPROPRIATION ORDER IN THE AMOUNT OF \$792,096 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 MARINA ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum of **\$792,096** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Marina Enterprise Fund budget; and to meet such appropriation that **\$704,865** be raised from enterprise fund revenues, and that **\$57,231** be transferred from the Capital Trust Fund, and that **\$30,000** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote



**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-119**  
**INTRO: 05/03/18, 05/17/18**

**Marine & Environmental Affairs Department Sandy Neck Enterprise Fund**

**2018-119 APPROPRIATION ORDER IN THE AMOUNT OF \$1,240,989 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 SANDY NECK PARK ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum of **\$1,240,989** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Sandy Neck Park Enterprise Fund budget; and to meet such appropriation that **\$1,065,249** be raised from enterprise fund revenues, and that **\$175,740** be transferred from the Sandy Neck Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-120  
INTRO: 05/03/18, 05/17/18**

**Licensing Department**

**2018-120 APPROPRIATION ORDER IN THE AMOUNT OF \$155,716 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 LICENSING DEPARTMENT BUDGET**

**ORDERED:** That the sum of **\$155,716** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Licensing Department budget, and to meet such appropriation, that **\$155,716** be raised from current year revenue, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-121  
INTRO: 05/03/18, 05/17/18**

**Inspectional Services Department**

**2018-121 APPROPRIATION ORDER IN THE AMOUNT OF \$2,076,999 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 INSPECTIONAL SERVICES DEPARTMENT BUDGET**

**ORDERED:** That the sum of **\$2,076,999** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Inspectional Services Department budget, and to meet such appropriation, that **\$2,076,999** be raised from current year revenue as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-122  
INTRO: 05/03/18, 05/17/18**

**Department of Public Works General Fund Budget**

**2018-122 APPROPRIATION ORDER IN THE AMOUNT OF \$9,691,760 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET**

**ORDERED:** That the sum of **\$9,691,760** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works General Fund budget, and to meet such appropriation, that **\$9,621,190** be raised from current year revenue, **\$45,570** be transferred from the Embarkation Fee Special Revenue Fund and **\$25,000** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-123**  
**INTRO: 05/03/18, 05/17/18**

**Department of Public Works Solid Waste Enterprise Fund**

**2018-123 APPROPRIATION ORDER IN THE AMOUNT OF \$3,619,089 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum of **\$3,619,089** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that **\$3,069,500** be raised from the enterprise fund revenues, and that **\$549,589** be transferred from the Solid Waste Enterprise Fund reserves, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-124  
INTRO: 05/03/18, 05/17/18**

**Department of Public Works Water Pollution Control Enterprise Fund**

**2018-124 APPROPRIATION ORDER IN THE AMOUNT OF \$4,744,584 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 DEPARTMENT OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum of **\$4,744,584** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that **\$4,744,584** be raised from the enterprise fund revenues, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>
_____	_____

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-125  
INTRO: 05/03/18, 05/17/18**

**Department of Public Works Water Supply Enterprise Fund**

**2018-125 APPROPRIATION ORDER IN THE AMOUNT OF \$6,353,929 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND BUDGET**

**ORDERED:** That the sum of **\$6,353,929** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that **\$5,742,000** be raised from the enterprise fund revenues, and that **\$611,929** be transferred from the Water Enterprise Fund reserves, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-126  
INTRO: 05/03/18, 05/17/18**

**Town Council Department**

**2018-126 APPROPRIATION ORDER IN THE AMOUNT OF \$275,682 FOR THE  
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 TOWN  
COUNCIL BUDGET**

**ORDERED:**

That the sum of **\$275,682** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Town Council budget as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>
_____	_____

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote



**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-127  
INTRO: 05/03/18, 05/17/18**

**TOWN MANAGER DEPARTMENT**

**2018-127 APPROPRIATION ORDER IN THE AMOUNT OF \$671,810 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 TOWN MANAGER BUDGET TOWN MANAGER DEPARTMENT**

**ORDERED:** That the sum of **\$671,810** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Town Manager budget as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-128**  
**INTRO: 05/03/18, 05/17/18**

**ADMINISTRATIVE SERVICES DEPARTMENT**

**2018-128 APPROPRIATION ORDER IN THE AMOUNT OF \$6,008,108 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 ADMINISTRATIVE SERVICES DEPARTMENT BUDGET**

**ORDERED:** That the sum of **\$6,008,108** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Administrative Services Department budget as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-129**  
**INTRO: 05/03/18, 05/17/18**

**EMPLOYEE BENEFITS**

**2018-129 APPROPRIATION ORDER IN THE AMOUNT OF \$22,788,710 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 EMPLOYEE BENEFITS BUDGET**

**ORDERED:** That the sum of **\$22,788,710** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Employee Benefits budget, and to meet such appropriation, that **\$21,349,710** be raised from current year revenue, that **\$250,000** be transferred from the Pension Reserve Trust Fund, and that **\$1,189,000** be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_ Read item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-130  
INTRO: 05/03/18, 05/17/18**

**DEBT SERVICE**

**2018-130 APPROPRIATION ORDER IN THE AMOUNT OF \$9,996,301 FOR THE PURPOSE OF FUNDING THE TOWN'S FY 2019 GENERAL FUND DEBT SERVICE BUDGET**

**ORDERED:** That the sum of **\$9,996,301** be appropriated for the purpose of funding the Town's FY 2019 General Fund Debt Service budget, and to meet such appropriation, that **\$4,206,789** be raised from current year revenue, and that **\$5,677,329** be transferred from the Capital Trust Fund, and that **\$59,283** be transferred from the Embarkation Fee Special Revenue Fund, and that **\$52,900** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-131  
INTRO: 05/03/18, 05/17/18**

**GRANTS**

**2018-131 APPROPRIATION ORDER IN THE AMOUNT OF \$2,009,000 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 LIBRARY AND TOURISM GRANT BUDGETS**

**ORDERED:** That the sum of **\$2,009,000** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Library and Tourism Grant budgets as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-132**  
**INTRO: 05/03/18, 05/17/18**

**TOWN COUNCIL RESERVE FUND**

**2018-132 APPROPRIATION ORDER IN THE AMOUNT OF \$250,000 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2019 RESERVE FUND**

**ORDERED:** That the sum of **\$250,000** be appropriated for the purpose of funding the Town's Fiscal Year 2019 Reserve Fund and that the sum of **\$250,000** be transferred from the General Fund reserves

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-133  
INTRO: 05/03/18, 05/17/18**

**INSURANCE, ASSESSMENTS, TRANSFERS AND OTHER FIXED COSTS**

**2018-133 APPROPRIATION ORDER IN THE AMOUNT OF \$15,597,099 FOR THE PURPOSE OF FUNDING THE TOWN'S FY 2019 INSURANCE, ASSESSMENTS, TRANSFERS AND OTHER FIXED COSTS BUDGET**

**ORDERED:** That the sum of **\$15,597,099** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Insurance, Assessments, Transfers and Other Fixed Costs budget as presented to the Town Council by the Town Manager, and that the following sums be transferred from the Town's Enterprise Funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund:

- Water Pollution Control\$510,970
- Solid Waste\$344,416
- Water Supply\$177,332
- Airport\$734,716
- Golf Course\$440,012
- Marinas\$67,371
- Sandy Neck\$94,826
- HYCC \$317,446
- PEG \$79,128

And further, that the sum of **\$1,275,000** be transferred from the General Fund reserves all for the purpose of funding the Town's FY 2019 General Fund budget as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-134**  
**INTRO: 05/03/18, 05/17/18**

**COMMUNITY PRESERVATION FUND ADMINISTRATION**

**2018-134 COMMUNITY PRESERVATION FUND ADMINISTRATION EXPENSES AND FISCAL YEAR 2019 PROGRAM SET-ASIDES**

**ORDERED:** That, pursuant to the provisions of G. L. c. 44B § 6, for the fiscal year beginning July 1, 2018, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$393,988** for open space and recreation; **\$393,988** for historic resources; **\$393,988** for community housing; **\$593,486** for a budget reserve, and that the sum of **\$150,000** be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote



**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-135  
INTRO: 05/03/18, 05/17/18**

**COMMUNITY PRESERVATION FUND FISCAL YEAR 2019 DEBT SERVICE**

**2018-135 APPROPRIATION ORDER IN THE AMOUNT OF \$2,107,952 FOR THE PURPOSE OF PAYING THE FISCAL YEAR 2019 COMMUNITY PRESERVATION FUND DEBT SERVICE REQUIREMENTS**

**ORDERED:** That the Town Council hereby appropriate **\$2,107,952** for the purpose of paying the Fiscal Year 2019 Community Preservation Fund debt service requirements, and to meet such appropriation, that **\$2,014,433** be provided from current year revenues of the Community Preservation Fund and that **\$93,519** be provided from the reserve for the historic preservation program within the Community Preservation Fund

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-136**  
**INTRO: 05/03/18, 05/17/18**

**REVOLVING FUNDS**

**2018-136 CHANGES TO CHAPTER 86 ARTICLE III OF THE GENERAL ORDINANCES**

**ORDERED:** That the following changes be made to the Town's Revolving Fund ordinance under Chapter 86 Article III:

§ 86-7

A. Establishment.

The Town hereby establishes revolving funds, pursuant to Chapter 44, § 53 E 1/2 of the General Laws, within the special revenue accounts of the Town of Barnstable and for use by the designated town departments and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities.

B. Authorized Revolving Funds.

- (1) Classroom Education Fund, Senior Services Division operated by the Community Services Department.
- (2) Recreation Program Fund, Recreation Division operated by Community Services Department.
- (3) Shellfish Propagation Fund, Natural Resources Division operated by the Marine & Environmental Affairs Department.
- (4) Consumer Protection Fund operated by Licensing Department.
- (5) Geographical Information Technology Fund, Information Technology Department operated by Administrative Services Department.
- (6) Arts and Culture Program Fund operated by Planning and Development Department.
- (7) Asset Management Fund operated by Town Manager Department.

§ 86-8 Operation and Procedures

The Senior Services Division and the Recreation Division of the Community Services Department, the Licensing Department, the Information Technology Department of the Administrative Services Department, the Planning and Development Department, the Marine and Environmental Affairs Department and the Town Manager Department are hereby authorized to operate said funds in the following manner:

A. Revenues

The Finance Director shall account for all funds separately from all other monies of the Town and to which shall be credited only the departmental receipts received in connection with the programs

supported by such revolving fund. Receipts credited to each of these revolving funds shall mean the following:

- (1) For the Classroom Education Fund and the Recreation Program Fund: program registration fees to participate in these programs.
- (2) For the Shellfish Propagation Fund: fees generated from the sale of commercial and recreational shellfish permits and the sale of shellfish related merchandise.
- (3) For Consumer Protection Fund: fees generated for services performed under the weights and measures program.
- (4) For the Geographical Information Systems Fund: fees generated for the production of GIS maps and reports.
- (5) For the Arts and Culture Program Fund: lease payments received from the rental of artist shanties, gifts or contributions received for the support or promotion of arts and culture programs and any revenue generated from Town-sponsored arts and culture programming.
- (6) For the Asset Management Fund: proceeds from the sale of tax foreclosed property and other town owned property not specifically required to be accounted for subject to any other general law for the support and promotion of any expenditure related to the Town's comprehensive asset management program.

## B. Expenditures

Expenditures may be made from the revolving funds established and authorized by this ordinance without further appropriation, subject to the following:

- (1) Expenditures shall not be made or liabilities incurred from any of the revolving funds in excess of the balance of the fund nor in excess of the total authorized expenditures from such fund. Expenditures from such revolving funds shall be at the approval of the Town Manager or their designee.
- (2) Expenditures from said fund shall not be made for the purpose of paying any wages or salaries for full-time employees unless the fringe benefits associated with such wages or salaries are also charged to the fund. Subject to the foregoing, the funds may be expended for payment of teachers, recreational instructors, shellfish propagation officers, weights and measures inspectors, and other expenses of programs providing classroom education to participating senior citizens, programs providing recreational activities to participating residents of the Town, shellfish seed stock and related shellfish propagation equipment and shellfish merchandise purchased for resale, weights and measures enforcement, production of GIS reports and, expenses related to the promotion of arts and culture programs and expenses related to the support and promotion of the town's asset management program.
- (3) The total amount spent during a fiscal year shall not exceed the amount authorized by the Town Council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Town Council.

C. Interest earned on any revolving fund balance shall be treated as general fund revenue of the Town.

## § 86-9 Annual Spending Limitation.

Annually, at the time the Town budget is submitted to the Town Council, the Town Manager shall submit an order to the Town Council authorizing the spending limitation for each revolving funds set forth in § 86-7.

§ 86-10 Annual report.

At the end of each fiscal year, the Finance Director shall report to the Town Manager the total amount of receipts and expenditures of each revolving fund for the prior fiscal year. The program directors shall report to the Town Manager the programs, services and participants served by each of the programs. The Town Manager shall forthwith cause a report to be made to the Town Council, together with such other information, as the Town Council shall require.

§ 86-11 Revolving Fund closure.

In the event that a revolving fund is not continued in the following fiscal year, the balance in the fund at the end of the fiscal year shall revert to the general fund surplus revenue unless the Town Council, upon the recommendation for a transfer from the Town Manager, votes to transfer such balance to another revolving fund.

**RATIONALE:** Due to the reorganization proposed as part of the fiscal year 2019 operating budget several changes are needed to the town’s existing ordinance on revolving funds. Three revolving funds are no longer used (Adult Social Day, Building Permits and Police Training) and others are moved to new departments. In addition, a new revolving fund (Asset Management) has been created.

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>
_____	_____

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Majority vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2018-137**  
**INTRO: 05/03/18, 05/17/18**

**REVOLVING FUNDS**

**2018-137 REVOLVING FUNDS FISCAL YEAR 2019 REVOLVING FUND SPENDING LIMITS**

**RESOLVED:** That the Town Council hereby authorizes the following spending limitations for Fiscal Year 2019 Revolving Funds:

- Senior Services Classroom Education Fund - **\$75,000**
- Recreation Program Fund - **\$525,000**
- Shellfish Propagation Fund - **\$200,000**
- Consumer Protection Fund - **\$400,000**
- Geographical Information Technology Fund - **\$10,000**
- Arts and Culture Program Fund - **\$50,000**
- Asset Management Fund - **\$1,000,000**

DATE	ACTION TAKEN
<u>05/03/17</u>	<u>Refer to Public Hearing 05/17/18</u>

\_\_\_\_\_

- \_\_\_\_\_ Read item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public Hearing) (Roll Call 2/3)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2018-140  
INTRO: 04/26/18, 05/17/18**

**2018-140 APPROPRIATION AND LOAN ORDER OF \$40,000 PURSUANT TO TEMPORARY REPAIR TO PRIVATE ROADS PROGRAM REGARDING LOCUST LANE IN BARNSTABLE.**

**ORDERED:** That the sum of **\$40,000** be appropriated for the purpose of making temporary repairs to Locust Lane in the Village of Barnstable, and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow **\$40,000** and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and the Town Manager is further authorized to assess betterments and to accept any grants and/or gifts in relation to this appropriation.

**SPONSOR:** John Flores Councilor, Precinct 1

DATE	ACTION TAKEN
<u>04/26/18</u>	<u>Refer to Public Hearing 05/17/18</u>

- Read Item
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

# BARNSTABLE TOWN COUNCIL

ITEM # 2018-140  
INTRO: 04/26/18, 05/17/18

## SUMMARY

**TO:** Town Council  
**FROM:** Mark S. Ells, Town Manager  
**THROUGH:** Daniel W. Santos, P.E.; Director, Department of Public Works  
**DATE:** April 26, 2018  
**SUBJECT:** Appropriation and Loan Order for **\$40,000** pursuant to Temporary Repair to Private Roads Program regarding Locust Lane in Barnstable

**BACKGROUND:** The successful passage of Chapter 174 of the Acts of 1994 and the passage of House Bills 4409 and 4410 by the State Legislature of Home Rule legislation authorized the Town to expend funds to repair private roads. Under this Program the abutters to roads being repaired can be charged betterment assessments for 100% of the actual costs of repairs which they can elect to pay in one lump sum or over a period of up to 20 years (with interest). This road will not be taken by the Town of Barnstable and will remain private roads. A majority of the property abutters to Locust Lane in Barnstable have expressed an interest in having repairs made to their private road and 55% of the abutters have signed a Consent and Acknowledgement Agreement for Betterment Assessment. The proposed work is the removal and replacement of the existing pavement, and installation of drainage structures.

The cost of improvements: Estimated as **\$40,000** with a cost per 20 abutters, distributed as 20 full shares, not to exceed **\$2,000** per abutter.

**FISCAL IMPACT:** There is no cost to the Town, as all costs will be recovered by betterments assessed on the abutters. The town will issue a bond to cover the cost of the repairs and use the revenue collected from the betterment assessments to make the annual loan repayments on the bond.

**TOWN MANAGER RECOMMENDATION:** The Town Manager requests favorable action by the Town Council.

**STAFF ASSISTANCE:** Daniel W. Santos, P.E.; Director, Department of Public Works

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2018-145  
INTRO: 05/17/18**

**2018-145 ACCEPTANCE OF FISCAL YEAR 2018 LEGISLATIVE  
EARMARK GRANT FROM THE MASSACHUSETTS  
DEPARTMENT OF HOUSING AND COMMUNITY  
DEVELOPMENT FOR THE PURPOSE OF FUNDING DIRECT  
HOMELESS OUTREACH SERVICES PROVIDED BY 10  
COMMUNITY SERVICE OFFICERS.**

**RESOLVED:** That the Barnstable Town Council does hereby accept a Fiscal Year 2018 Legislative Earmark Grant from the Commonwealth of Massachusetts, Department of Housing and Community Development, in the amount of **\$25,000**, and that the Town Manager is authorized to contract for and expend the grant funds for the purpose stated herein.

**SPONSOR:** Mark S. Ells, Town Manager

<u>DATE</u>	<u>ACTION TAKEN</u>
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote



# BARNSTABLE TOWN COUNCIL

ITEM # 2018-145  
INTRO: 05/17/18

## SUMMARY

**TO:** Town Council  
**FROM:** Mark S. Ells, Town Manager  
**THROUGH:** Anne Spillane, Barnstable Police, Administrative Support  
**DATE:** May 17, 2018  
**SUBJECT:** Acceptance of a Fiscal Year 2018 Legislative Earmark Grant from the Massachusetts Department of Housing and Community Development for the purpose of funding direct homeless outreach services provided by 10 community service officers

**BACKGROUND:** In March of 2018, The Barnstable Police Department was notified by the Massachusetts Department of Housing and Community Development (CHCD) that the Town of Barnstable was being awarded an earmark grant in the amount of \$25,000 to fund a Homeless Outreach Coordinator and that the money had to be spent by June 30, 2018. The money was approved in the Massachusetts State Budget for Fiscal Year 2018 in February and the police department was notified in mid-March. With little time remaining in Fiscal Year 2018 in which to expend the \$25,000 coupled with the challenge of hiring and training an outreach worker only through the end of June the CHCD agreed, for this fiscal year only, to permit the department to use the money to pay for direct outreach aspects of the Community Service Officer (CSO) program at the police department to be incurred in June, 2018 with the commencement of the summer CSO program in early June.

**ANALYSIS:** The acceptance of this grant will allow the Department to fund personnel costs associated with the FY18 Community Service Officer program through the end of June in combination with monies that were previously funded in our Fiscal Year 2017 Operating Budget for the Community Service Officer Program. The funding strategy for this program in Fiscal Year 2018 was to supplement the existing funding acquired in Fiscal Year 2017 with funding through outside sources.

**FISCAL IMPACT:** This is a reimbursement grant for personnel costs. The town must expend the funds upfront and subsequently submit for reimbursement.

**TOWN MANAGER RECOMMENDATION:** Mark S. Ells, Town Manager, recommends acceptance of this grant.

**STAFF ASSISTANCE:** Anne Spillane, Barnstable Police, Administrative Support

**B. NEW BUSINESS (Refer to Public Hearing 06/07/18)**

**ITEM #2018-146  
INTRO: 05/17/2018**

**2018-146 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$100,000 FOR THE FISCAL YEAR 2018 AIRPORT CAPITAL BUDGET FOR THE PURPOSE OF FUNDING VARIOUS AIRPORT CAPITAL IMPROVEMENT PROJECTS**

**(MAJORITY VOTE)**

**ORDERED:** That the sum of **\$100,000** be appropriated for the purpose of supplementing funds requested and approved in Town Council order 2018-104 to fund the Hanger II Drainage Improvements project and that to meet this appropriation, that \$100,000 be transferred from the Airport Enterprise Fund reserves; and that the Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_\_\_ Read Item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

**ITEM# 2018-146**  
**INTRO: 05/17/2018**

## SUMMARY

**TO:** Town Council  
**FROM:** Mark S. Ells, Town Manager  
**THROUGH:** Katie R. Servis, Assistant Airport Manager  
**DATE:** May 17, 2018  
**SUBJECT:** Appropriation and Transfer Order in the amount of **\$100,000** for the Fiscal Year 2018 Airport Enterprise Fund Capital Budget for the purpose of funding various Airport Capital Improvement projects

**BACKGROUND:** Massachusetts Department of Transportation (Mass DOT) Aeronautics Division has reached out to airports indicating that they have \$3.5 million in available funding and are looking to fund eligible projects before the end of fiscal year 2018. Airport officials met with Mass DOT and they have agreed to partially fund the drainage improvements to Hanger II. The estimated cost of the base improvements is \$241,900 of which the Mass DOT will fund \$193,520. The Town Council approved this expenditure on April 26<sup>th</sup>.

The base improvements did not include alternates I and II which cost an additional \$100,000. Mass DOT has initially indicated that they will not participate in funding the alternates; however, Airport officials are still in discussions with Mass DOT in an attempt to change their position. The project was designed to handle a 50-year storm with the installation of a number of underground recharge chambers that would allow for storm water storage so that slower infiltration into the area's storm water system could be realized. Estimation of the full 50-year storm water recharge package revealed higher costs and resulted in splitting the project and identifying alternates; thus, pulling back on some of the recharge chambers means that implementing only the base bid could merely realize a 25-year storm system. Alternate 1 would handle a 50-year storm and cost just over \$94,000. Alternate 2 is the connection and installation of sanitary sewer lines from the town's system to the Airport's ground support equipment building. This is the last remaining non-sewer connected building on the north ramp. While we are tearing apart the ground, pavement and parking lot to install the underground recharge chambers it made sense to include this in the project because if we do not, at some point we will need to rip up the new pavement to install the connection in a year or so to the sewer system.

**FISCAL IMPACT:** The Airport will use its reserves to fund the additional expenses associated with the project. If Mass DOT reverses their decision and funds a portion of this additional cost the reimbursements will replenish the reserves used to finance this additional cost.

**STAFF ASSISTANCE:** Katie R. Servis, Assistant Airport Manager; Mark A. Milne, Director of Finance

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2018-147  
INTRO: 05/17/18**

**2018-147 ACCEPTANCE OF A GIFT IN THE AMOUNT OF \$9,079 FROM THE FRIENDS OF THE BARNSTABLE COUNCIL ON AGING TO SUPPORT THE TRANSPORTATION PROGRAM AT THE BARNSTABLE SENIOR CENTER**

**RESOLVED:** That the Town of Barnstable hereby accepts a grant in the amount of **\$9,079** from the Friends of the Barnstable Council on Aging to support the transportation program at the Barnstable Senior Center and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

**SPONSOR:** Town Manager Mark S. Ells

DATE ACTION TAKEN

\_\_\_\_\_

\_\_\_\_\_

- Read Item
- Rationale
- Council discussion
- Move / vote

## BARNSTABLE TOWN COUNCIL

**ITEM # 2018-147**  
**INTRO: 05/17/18**

### SUMMARY

**TO:** Town Council  
**FROM:** Mark S. Ells, Town Manager  
**THROUGH:** Lynne M. Poyant, Director of Community Services  
**DATE:** May 17, 2018  
**SUBJECT:** Acceptance of a gift of \$9,079 from the Friends of the Barnstable Council on Aging to support the Transportation Program at the Barnstable Senior Center

**RATIONALE:** In 2015, the Friends of the Barnstable Council on Aging (FBCOA) generously provided funding for the Barnstable Senior Center to lease an electric vehicle that allowed us to provide more cost-effective transportation services for seniors in our community. The electric vehicle has been extremely popular with our clients as well as our volunteer drivers. Although the three-year lease on the Nissan Leaf is now coming to an end, the FBCOA has kindly agreed to provide funding for a new three-year lease on a hybrid Toyota Camry.

The Toyota Camry has significant advantages over the Nissan Leaf in that it is a hybrid vehicle so we are not limited to driving on an electric charge. When the charge runs low, the vehicle will switch over to gas fuel. The Camry is also more spacious than the Leaf so it will provide additional passenger space and be more comfortable for our clients. We will continue to provide paratransit services using our handicapped accessible vans.

We are extremely grateful to the Friends of the Barnstable Council on Aging for their ongoing support of the important programs and services of the Barnstable Senior Center.

**FISCAL IMPACT:** The Senior Services Formula Grant from the Massachusetts Executive Office of Elder Affairs will cover gas and maintenance expenses. However, we do not expect the gas charges to be significant. It is just a benefit to have the gas back up for when the charge runs low.

**STAFF ASSISTANCE:** Madeline Noonan, Director of Senior Services  
Judy Redd, Outreach & Transportation Coordinator

**B. NEW BUSINESS (Refer to Public Hearing 06/07/18)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2018-148**

**INTRO: 05/17/18**

**2018-148 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$195,000.00 OF COMMUNITY PRESERVATION FUNDS FOR CREATION AND ACQUISITION OF CONSERVATION RESTRICTION 2.18 ACRES±, 3600 FALMOUTH ROAD, MARSTONS MILLS, MAP 077, PARCEL 005**

**ORDERED:** That pursuant to the provisions of the community Preservation Act, G.L. c. 44B, the sum of One Hundred Ninety-Five Thousand and NO/100 (**\$195,000.00**) Dollars be appropriated and transferred from the amount set aside for open space in the Community Preservation Fund for creation and acquisition of a conversation restriction for open space and passive recreation from Barnstable Land Trust, Inc. (“BLT”) representing a portion of the total amount of **\$287,500.00** needed by BLT to purchase and create and the Town to acquire a conservation restriction on a vacant open space lot including passive recreation in Marstons Mills containing 2.18 acres more or less, having a street address of 3600 Falmouth Road, Marstons Mills, shown on Barnstable Assessors Map 77, Parcel 5; that the conversation restriction is hereby approved in the form approved by the Land Acquisition and Preservation Committee and Town Manager subject to further approval by the Secretary of the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs; that the Town Manager is authorized to expend the amount appropriated on behalf of the Town for the restriction acquisition and reimbursement for creation as a vacant lot contingent upon public passive recreation rights and BLT raising and expending an **\$80,000.00** Massachusetts Conservation Partnership grant and **\$12,500.00** private funds subject to oversight by the Community Preservation Committee together with the grant and taking as a gift of rights from BLT to the Town for the periodic restoration of Mill Pond, fishway ladders and structures thereon senior to this conservation restriction; and that the President and Town Manager are authorized to execute, receive, deliver and record any written instruments for the stated purposes.

**SPONSOR:** Mark S. Ells, Town

DATE ACTION TAKEN

\_\_\_\_\_  
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- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

ITEM # 2018-148

INTRO: 05/17/18

## SUMMARY

**TO:** Town Council  
**FROM:** Town Manager on Behalf of Community Preservation Committee  
**DATE:** May 17, 2018  
**SUBJECT:** Appropriation and Transfer Order in the amount of **\$195,000.00** of Community Preservation Funds for creation and acquisition of Conservation Restriction 2.18 acres±, 3600 Falmouth Road, Marstons Mills, Map 077, Parcel 005

**BACKGROUND:** The Barnstable Land Trust (BLT) is seeking approval from the Town Council through the Town Manager for Community Preservation Act (CPA) Open Space/Recreation funds in the amount of **\$195,000** for the acquisition of a Conservation Restriction for 3600 Falmouth Road, Marstons Mills; Map 077, Parcel 005. This funding request represents a portion of the total **\$287,500.00** needed by BLT to purchase and create and the Town to acquire a Conservation Restriction with **\$12,500** to be funded by BLT, and **\$80,000** awarded in a State Conservation Partnership Grant, with the condition that conveyance of the land and Conservation Restriction occurs prior to August 15, 2018. 3600 Falmouth Road, Marstons Mills is a 2.18-acre property located at the intersection of Route 149 and Route 28. Acquisition of this parcel alleviates a potential traffic hazard from any new development at this busy intersection and protects another link in the sidewalk from the Village to a nearby shopping center. BLT and the Town already own several parcels for conservation on the pond and connecting stream, the Marstons Mills River and it abuts the popular herring run property. By removing lawns and septic systems, water quality in the pond and stream will be enhanced. The addition of footpaths will enhance Public enjoyment. Demolition of the structures onsite was approved by the Barnstable Historic Commission on March 20, 2018. The property is a significant parcel for both wildlife habitat and water protection while useful for passive recreation with 395 feet of pond shore on Mill Pond. More than half of the lot is designated as Critical Natural Landscape and Priority Habitat for Rare Species. A letter of unanimous support was received by Community Preservation Committee from the Land Acquisition and Preservation Committee. In this partnership, the BLT would own the land subject to a conservation restriction held by the Town.

**FISCAL IMPACT:** This appropriation has no impact on the General Fund since the entire amount is appropriated and transferred from the Community Preservation Fund.

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends approval of this appropriation order

**STAFF ASSISTANCE:** On behalf of the Community Preservation Committee

**B. NEW BUSINESS (First Reading)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2018-149  
INTRO: 05/17/18**

**2018-149 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION**

**RESOLVED:** That the Town Council appoints the following individuals to a multiple-member board/committee/commission: **Disability Commission:** Steven Spillane, 44 Liam Lane, Centerville as a regular member to a term expiring 06/30/2021; **Youth Commission:** George Cole, c/o Hyannis Youth and Community Center, as a regular student member to a term expiring 06/30/2019

**SPONSOR:** Appointments Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote



**B. NEW BUSINESS (First Reading)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2018-150  
INTRO: 05/17/18**

**2018-150 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION:**

**RESOLVED:** That the Town Council reappoints the following individuals to a multiple-member board/committee/commission: **Airport Commission:** Mary Smith as a regular member to a term expiring 6/30/21; John Griffin as a regular member to a term expiring 6/30/2021; Joseph Berlandi as a regular member to a term expiring 6/30/2021; **Comprehensive Financial Advisory Committee:** John Schoenherr as a regular member to a term expiring 6/30/2021; Hector Guenther as a regular member to a term expiring 6/30/21; Joseph Mladinich as a regular member to a term expiring 6/30/2021; **Conservation Commission:** Dennis Houle as a regular member to a term expiring 6/30/2021; **Community Preservation Committee:** F.P. Tom Lee a as a Conservation Commission Representative member to a term expiring 6/30/2021; **Council On Aging:** Helen Stretch as a regular member to a to a term expiring 6/30/2021; John Alden as a regular member to a term expiring 6/30/2021; Anna Valtsakis as a regular member to a term expiring 6/30/2021; Barbara Cross as a regular member to a term expiring 6/30/2021; **Disability Commission:** Sheila Mulcahy as a regular member to term expiring 6/30/2021; **Historical Commission:** Elizabeth Mumford as a regular member to a term expiring 6/30/2021; Cheryl Powell as an alternate member to a term expiring 6/30/2021; Marilyn Fifield as a regular member to a term expiring 6/30/2021; **Housing Committee:** Donald Lynde as a regular member to a term expiring 6/30/2021; **Human Services Committee:** Scott Fitzgerald as a representative member to a term expiring 6/30/2021 **JFK Memorial Trust Fund:** Robert Jones as a regular member to a term expiring 6/30/2021; Lynne Poyant as a regular member to a term expiring 6/30/2021; **Library Committee:** Suzanne Kelly as a regular member representing Sturgis Library to a term expiring 6/30/2019; Chrystal LaPine as a regular member representing Whelden Library to a term expiring 6/30/2019; Laurie Young as a regular member representing Osterville Library to a term expiring 6/30/2019; Karen Rezendes as a regular member representing Centerville Library to a term expiring 6/30/2019; Margaret Sutphina as a regular member representing Centerville Library to a term expiring 6/30/2019; Fred Schlipp as a regular member representing Sturgis Library to a term expiring 6/30/2019; **Licensing Authority:** Larry Decker as an associate member to a term expiring 6/30/2021; **Old Kings Highway Historic District Commission:** Polly Brazelton as an alternate member to a term expiring 6/30/2021; **Planning Board:** Stephen Helman as a regular member to a term expiring 6/30/2021; **Water Quality Advisory Committee:** Barry Gallus as a regular member to a term expiring 6/30/2021; **Waterways Committee:** John Meade as a regular member to a term expiring 6/30/2021; Robert Hazelton as a regular member to a term expiring 6/30/2021; **Zoning Board of Appeals:** Jake Dewey as a regular member to a term expiring 6/30/2021; Paul Pinard as an associate member to a term expires 6/30/2021; Kyle Evancoe as an associate member to a term expiring 6/30/2021

**SPONSOR:** Appointments Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote