

Town of Barnstable Town Council

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MEETING AGENDA TOWN HALL HEARING ROOM

June 6, 2019

7:00 PM

Original posted on June 4, 2019
@ 12:10PM Updated on June 5, 2019
@ 10:50AM to add Item 2019-194
Item 2019-212 and 2019-213

Councillors:

James H. Crocker Jr.
President
Precinct 5

John G. Flores
Vice President
Precinct 1

Eric R. Steinhilber
Precinct 2

Paul Hebert
Precinct 3

Britt Beedenbender
Precinct 4

Paul C. Neary
Precinct 6

Jessica Rapp Grassetti
Precinct 7

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Matthew Levesque
Precinct 10

Philip N. Wallace
Precinct 11

Paula Schnepf
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:

Cynthia A. Lovell

Administrative

Assistant:

Kelly Crahan

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

- **Presentation by Joint Base Cape Cod**

Brigadier General Chris Faux – JBCC Executive Director
LTC Matt Porter – ARNG Camp Edwards Base Operations Manager
Col Ginger Gaglio – ANG 102IW Commander
Mr. Stephen Mellin – USAF 6SWS Facility Manager
CAPT Scott Langum – USCG ASCC Commanding Officer
CAPT Michael Hudson – USCG BCC Commanding Officer

6. TOWN MANAGER COMMUNICATIONS

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS- from elected officials, boards, committees, staff commission reports, correspondence and announcements

- **Martin J. Flynn Scholarship Recipients**

9. ORDERS OF THE DAY

A. Old Business

B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: June 20, 2019

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B. NEW BUSINESS

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Approve Minutes –May 16, 2019

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

ITEM # 2019-199
INTRO: 05/16/19, 06/06/19

**2019-199 RESOLUTION APPROVING AMENDMENTS TO EVERSOURCE EXISTING
RIGHT OF WAY EASEMENTS**

ORDERED: That the town approve amendments to Eversource existing right of way easements by increasing the width of easements on Parcels shown on Assessors Map 36-001 more specifically shown as Parcels 71 and 72 on the Plan of Land entitled “Parcels 71 & 72 Width Issue” attached hereto and by amending the easement language for Parcels 92, 94, and 113 as shown on two plans of land entitled “Parcels 92 And 94” and “Parcel 113

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/16/19</u>	<u>Refer to Second Reading 06/06/19</u>
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Close Public Hearing
- ___ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-199
INTRO: 05/16/19, 06/06/19

SUMMARY

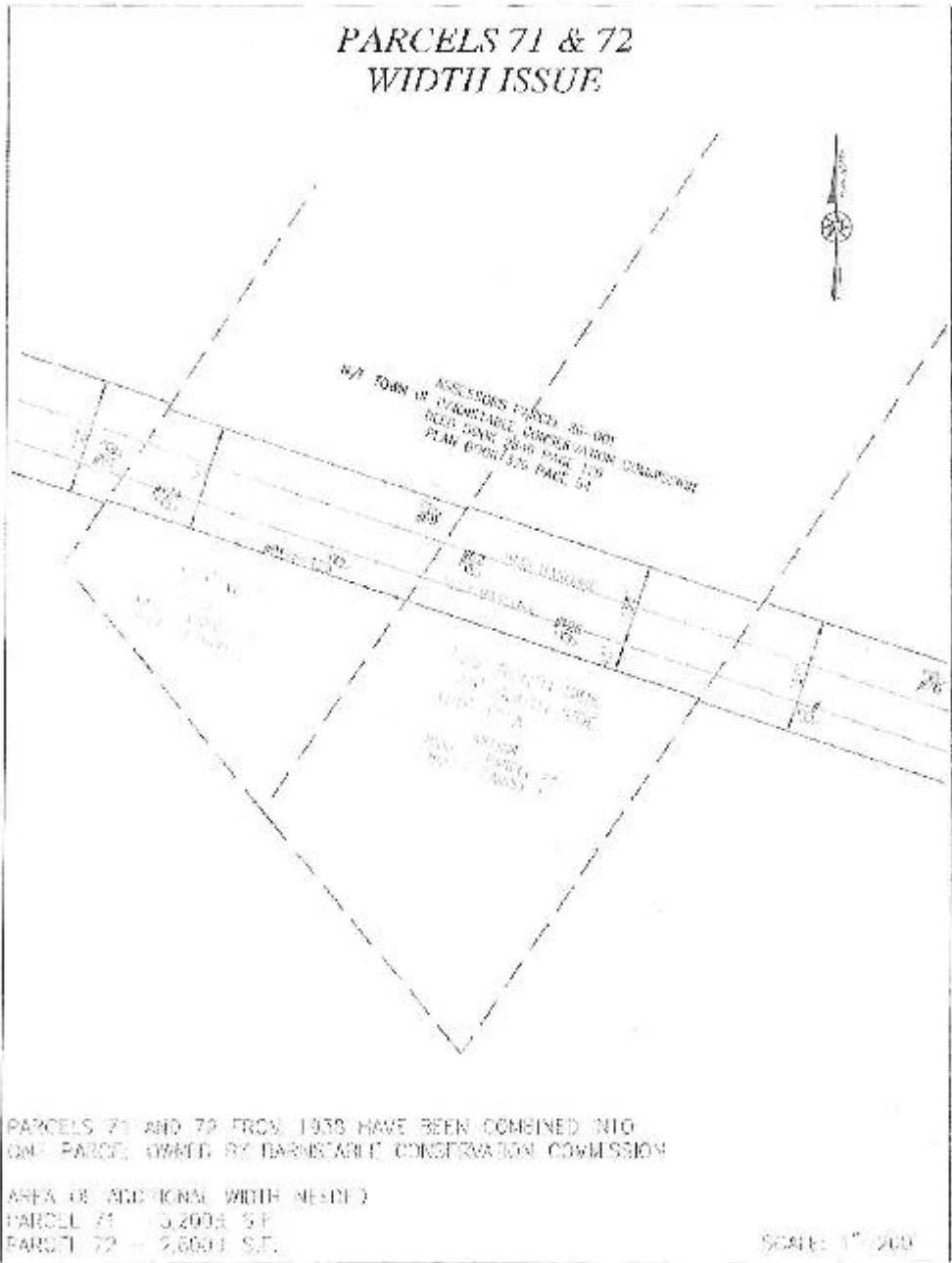
TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Charles McLaughlin, Assistant Town Attorney
DATE: May 16, 2019
SUBJECT: Resolution approving amendments to Eversource existing right of way easements by increasing the width of easements on Parcels shown on Assessors Map 36-001 more specifically shown as Parcels 71 and 72 on the Plan of Land entitled “Parcels 71 & 72 Width Issue” attached hereto and by amending the easement language for Parcels 92, 94, and 113 as shown on two plans of land entitled “Parcels 92 And 94” and “Parcel 113

BACKGROUND: The Town of Barnstable and Eversource have entered into a Settlement Agreement regarding realigning and expanding an existing easement to accommodate placement of new overhead power lines as part of Eversource’s Mid-Cape Reliability Project currently pending before the Commonwealth’s Department of Public Utilities. The Settlement Agreement also calls for an existing easement to be amended by allowing more than one power line as allowed by the existing easement.

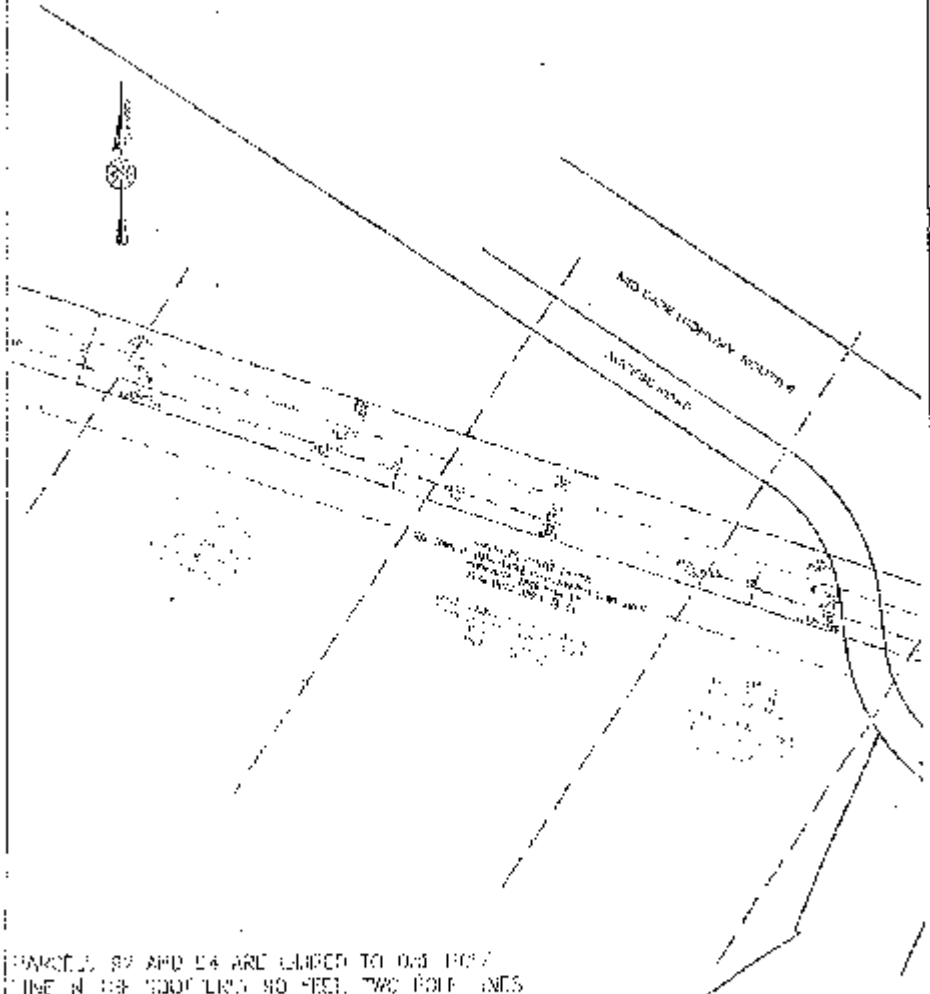
As primary consideration for these amendments, Eversource has agreed at its own expense to retrofit its existing substation in Independence Park by upgrading containment vessels and related equipment within the substation in order to fully contain any releases of petroleum-based products including transformer cooling fluids known as “dielectric” fluids. These actions will help protect the Town’s public Water Supplies which are directly down-gradient from Eversource’s substation.

STAFF SUPPORT: Charles McLaughlin, Assistant Town Attorney

**PARCELS 71 & 72
WIDTH ISSUE**



PARCELS 92 AND 94

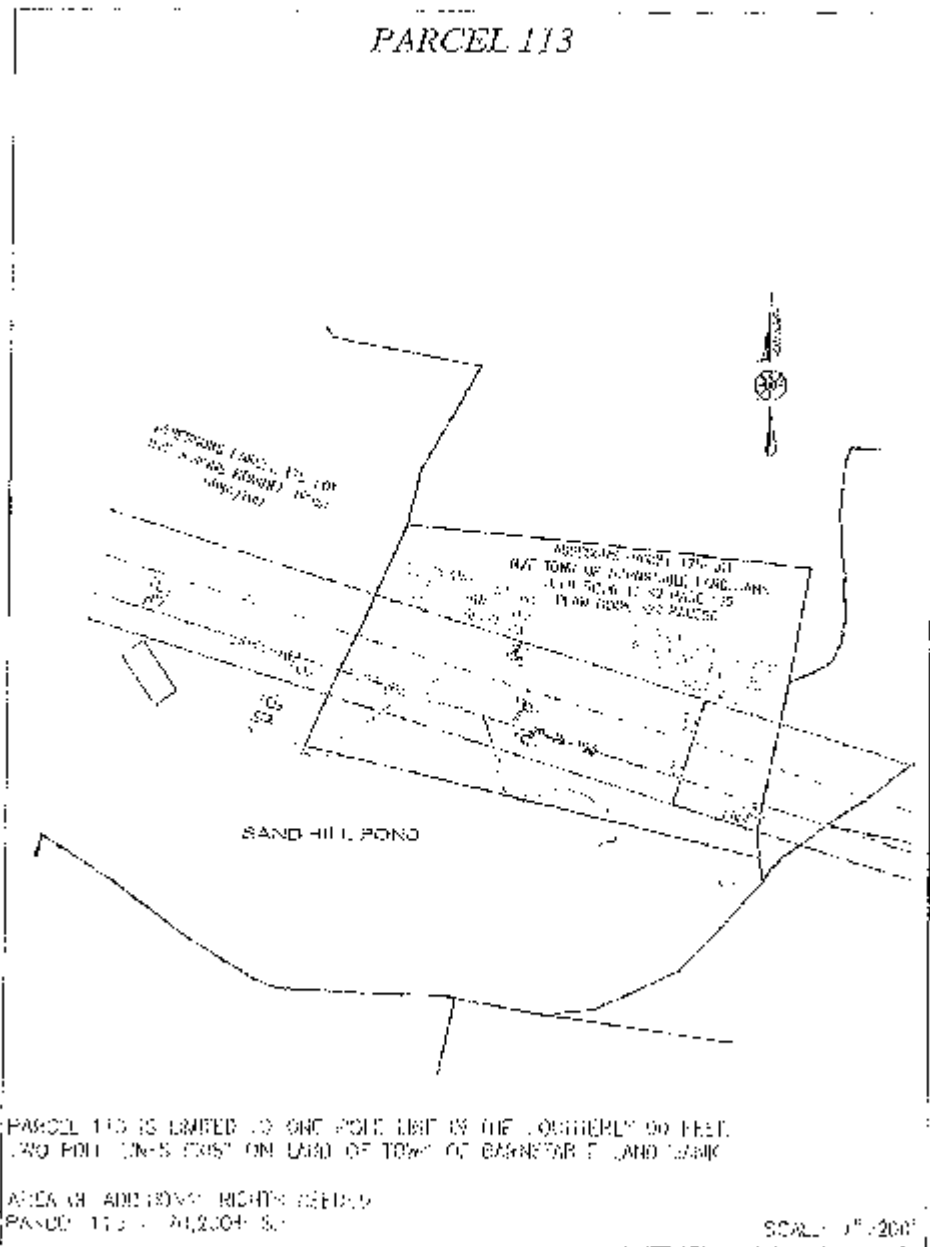


PARCELS 92 AND 94 ARE CLIPPED TO OLD 1907
 LINE IN 1988 3000' LIND. NO FEEL. TWO POLE LINES
 EXIST ON EDGE OF BURNSTABLE CONSERVATION
 COMMISSION LAND

AREA OF ADDITIONAL RIGHTS NEEDED
 PARCEL 92 - 78,200 ± SF.
 PARCEL 94 - 29,785 ± SF.

SCALE: 1"=100'

PARCEL 113



PARCEL 113 IS LIMITED TO ONE FOOT DEPTH BY THE LOUISIANA 90 FEET
LAW FOR LINES EAST ON LAND OF TOWN OF BASKINBARRE LAND BANK

AREA OF ADDITIONAL RIGHTS DENIED
PARCEL 113 - 01,200+ SQ

SCALE: 1" = 200'

A. OLD BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

ITEM # 2019-201
INTRO: 05/16/19, 06/06/19

2019-201 ORDER TO GRANT ELECTRIC EASEMENT FOR BARNSTABLE HIGH SCHOOL FIELDS

ORDERED: That the town accept limited joint custody and convey to Eversource a non-exclusive easement for the transmission of electricity and associated infrastructure in the approximate locations, dimensions and directions on, over and under that portion of the Barnstable High School campus, 744 West Main Street, Hyannis, shown on a plan of the Barnstable High School Field of Dreams Phase I Electrical Site Plan Sheet E1-0 issue date 02.12.19 (“premises”) subject to continued use of the premises during and return to sole school custody after infrastructure installation and operation not inconsistent with the rights of Eversource pursuant to the easement; and that the Town Manager is authorized to execute, deliver and record documents on behalf of the Town for the purposes set forth herein

SPONSOR:

DATE	ACTION TAKEN
<u>05/16/19</u>	<u>Refer to Second Reading 06/06/19</u>
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-201
INTRO: 05/16/19, 06/06/19

SUMMARY

TO: Town Council
FROM: Dylan Pauly, School Attorney, Barnstable Public Schools
THROUGH: School Committee for the Barnstable Public Schools
DATE: May 16, 2019
SUBJECT: Approval of Order to Grant Electric Services Easement for the Barnstable High School Fields

BACKGROUND: The School Committee is seeking approval of the Town Council to grant the proposed electrical service easement for the Barnstable High School Fields, as depicted and described in that attached electrical service rendering. The requested easement is associated with Phase 1 of the School Committee's multi-year, multi-phase capital improvement project for the high school athletic fields. As set forth in the attached depiction, Phase 1 of the project focuses on the improvement of the high school baseball field, which is situated adjacent to the service road that runs between West Main Street and Falmouth Road/Route 28. The scope of the electrical work will include the relocation of existing overhead lines, the laying of improved underground conduit and the placement of a new transformer for increased power output. These improvements will provide the necessary electrical service to maintain lighting and other electrical services for the sports field, dug out, press box, restrooms and concessions.

On May 1, 2019 The School Committee voted affirmatively to transfer joint custody and control of the specific premises to the Town for the sole purpose of conveying an electric transmission and associated infrastructure and service easement to Eversource, after which the sole custody and control will revert back to the School Committee for all school purposes not inconsistent with the easement.

STAFF SUPPORT: Dylan Pauly, School Attorney, Barnstable Public Schools



JJA SPORTS, LLC

88 Doverhill Road
 Westport, Massachusetts 01886
 1978 893-0247 JJA SPORTS.COM

CONSULTANTS



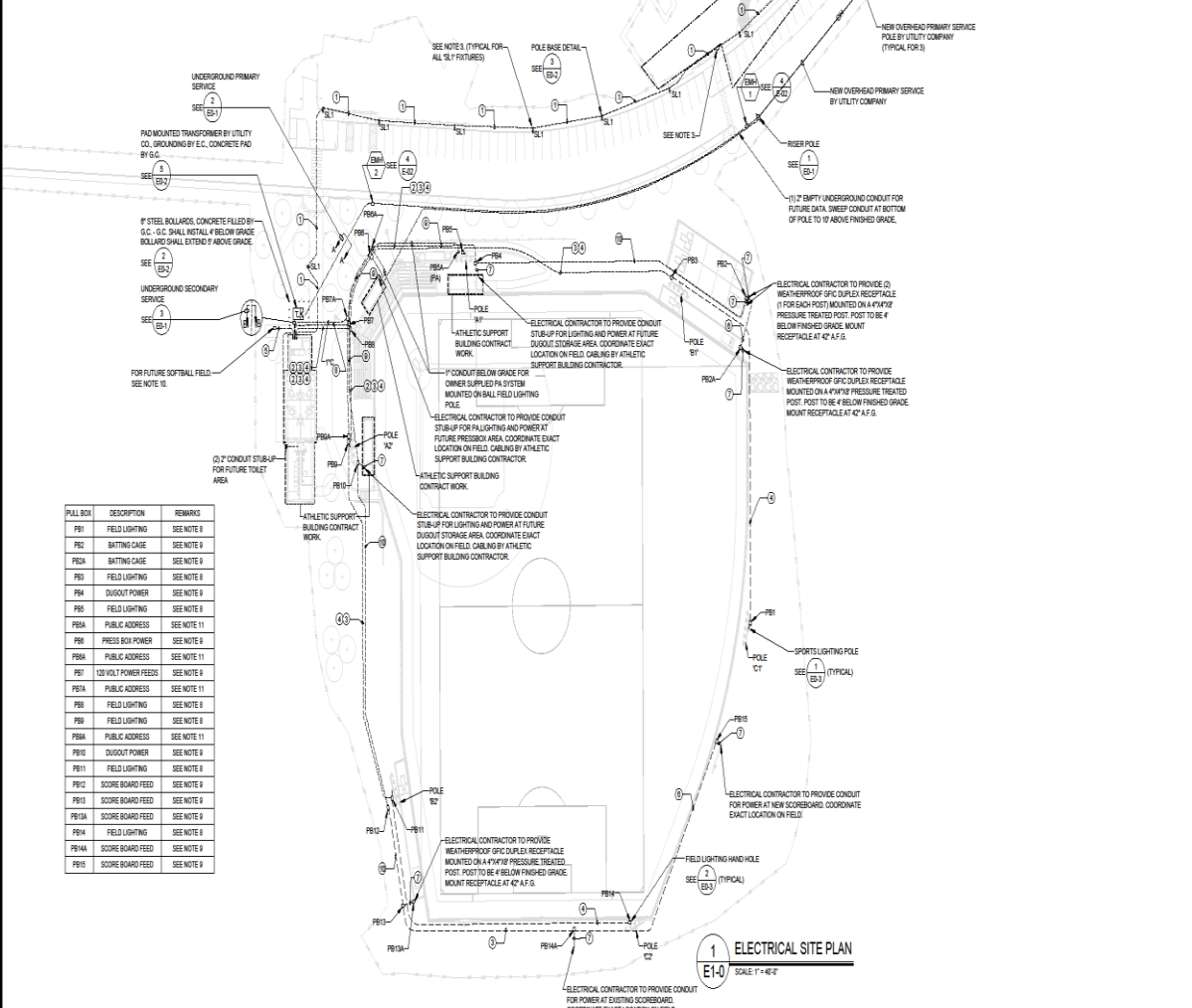
GARCIA GALUSKA DESOUSA
 CONSULTANTS
 1000 State Street
 Westport, MA 01886

SITE NOTES:

- DO NOT RUN ANY UNDERGROUND RAYWAYS WITHIN PLANTING AREAS OR LEACHING FIELDS. REFER TO DRAWINGS FOR LOCATIONS. COORDINATE ROUTING WITH LANDSCAPE ARCHITECT.
- REFER TO CIVIL DRAWINGS FOR EXACT ROUTING OF UTILITIES. REFER TO LANDSCAPE DRAWINGS FOR EXACT LOCATION OF ALL SITE FIXTURES.
- PROVIDE GROUND MOUNTED PULL BOX EQUAL TO QUANTE #PC1202B42 WITH COVER #PC1202C41. RUN ALL SITE LIGHTING VIA PULL BOX. ALSO PROVIDE (1) 1/2" SPARE WITH PULL LINE BETWEEN PULL BOX AND ELECTRIC ROOM INDICATED. LABEL CONDUIT / PULL LINE AT EACH END.
- REMOVE ALL EXISTING SITE ELECTRICS WHEN NO LONGER REQUIRED. ELECTRICAL CONTRACTOR SHALL COORDINATE WITH LOCAL UTILITY COMPANIES FOR DISCONNECTION AND REMOVAL OF EXISTING SITE UTILITIES.
- ALL SITE WIRING SHALL BE MINIMUM 18 AWG - 17C UNLESS SHOWN OTHERWISE.
- ALL SITEWIRING LIGHTING TO BE PROGRAMMED FOR PHOTOCELL "ON" AND "TIMED" "OFF". PROVIDE INDIVIDUAL CONTROL FOR EACH CIRCUIT. REFER NOTES AND SPECIFICATION.
- PROVIDE A 1" CONDUIT STUB-OUT FROM EACH POLE BASE AT THE END OF A CIRCUIT RUN. REFER TO BASE DETAILS FOR LENGTH OF STUB-OUT.
- PROVIDE AN 8" X 8" X 4" GROUND MOUNTED PULL BOX QUANTE #PC2002B43 WITH COVER #PC2002C43 OR SAME BY CARSON, HIGHLINE, STRONGWELL, OR EQUAL.
- PROVIDE GROUND MOUNTED PULL BOX EQUAL TO QUANTE #PC1202B42 WITH COVER #PC1202C41 LABEL CONDUIT / PULL LINE AT EACH END.
- PROVIDE GROUND MOUNTED PULL BOX EQUAL TO QUANTE #PC1202B42 WITH COVER #PC1202C41 LABEL CONDUIT / PULL LINE AT EACH END.
- PROVIDE GROUND MOUNTED PULL BOX EQUAL TO QUANTE #PC1202B42 WITH COVER #PC1202C41 LABEL CONDUIT / PULL LINE AT EACH END.

SITE LIGHTING WIRING:

- 2000 MMS AWG, 1" PVC, 24" BELOW GRADE.
- 4000 MMS AWG, 2" PVC, 24" BELOW GRADE.
- 4000 MMS AWG, 2" PVC, 24" BELOW GRADE.
- 4000 MMS AWG, 2" PVC, 24" BELOW GRADE.
- 1/2" EMPTY CONDUITS WITH PULL ROPE.
- 2000 MMS AWG, 2" PVC, 24" BELOW GRADE.
- 2000 MMS AWG, 1" PVC, 24" BELOW GRADE.
- 10000 MMS AWG, 2" PVC, 24" BELOW GRADE.
- 10000 MMS AWG, 2" PVC, 24" BELOW GRADE.
- 10000 MMS AWG, 2" PVC, 24" BELOW GRADE.



PULL BOX	DESCRIPTION	REMARKS
PR1	FIELD LIGHTING	SEE NOTE 8
PR2	BATTING CAGE	SEE NOTE 8
PR3	BATTING CAGE	SEE NOTE 8
PR4	FIELD LIGHTING	SEE NOTE 8
PR5	DUGOUT POWER	SEE NOTE 8
PR6	FIELD LIGHTING	SEE NOTE 8
PR7	FIELD LIGHTING	SEE NOTE 8
PR8	PUBLIC ADDRESS	SEE NOTE 11
PR9	PRESS BOX POWER	SEE NOTE 8
PR10	PUBLIC ADDRESS	SEE NOTE 11
PR11	100 VOLT POWER FEEDS	SEE NOTE 8
PR12	PUBLIC ADDRESS	SEE NOTE 11
PR13	FIELD LIGHTING	SEE NOTE 8
PR14	FIELD LIGHTING	SEE NOTE 8
PR15	PUBLIC ADDRESS	SEE NOTE 11
PR16	DUGOUT POWER	SEE NOTE 8
PR17	FIELD LIGHTING	SEE NOTE 8
PR18	FIELD LIGHTING	SEE NOTE 8
PR19	PUBLIC ADDRESS	SEE NOTE 11
PR20	DUGOUT POWER	SEE NOTE 8
PR21	FIELD LIGHTING	SEE NOTE 8
PR22	SCORE BOARD FEED	SEE NOTE 9
PR23	SCORE BOARD FEED	SEE NOTE 9
PR24	SCORE BOARD FEED	SEE NOTE 9
PR25	FIELD LIGHTING	SEE NOTE 8
PR26	SCORE BOARD FEED	SEE NOTE 9
PR27	SCORE BOARD FEED	SEE NOTE 9

1 ELECTRICAL SITE PLAN
 E1-0 SCALE 1" = 40'

BARNSTABLE HIGH SCHOOL
 FIELD OF DREAMS PHASE 1
 OUTDOOR ATHLETIC
 IMPROVEMENTS
 BARNSTABLE, MASSACHUSETTS
 ISSUED FOR BID

NO.	DATE	DESCRIPTION
1	08.18.14	ISSUE DATE
2	01.10	PROJECT NO.
3	XX	DWG NO. FILE
4	MLP/JR	DRAWN BY
5	DMP	CHECKED BY
6	1" = 40'	SCALE

ELECTRICAL SITE PLAN

E1-0

JJA SPORTS, LLC

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

ITEM # 2019-161

INTRO: 05/02/19, 05/16/19, 06/06/19

2019-161 APPROPRIATION ORDER IN THE AMOUNT OF \$8,041,243 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 AIRPORT ENTERPRISE FUND BUDGET

BARNSTABLE MUNICIPAL AIRPORT ENTERPRISE FUND

ORDERED: That the sum **\$8,041,243** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Airport Enterprise Fund budget, and to meet such appropriation that **\$8,041,243** be raised from current year revenues by the Airport Enterprise Fund, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

ITEM # 2019-162

INTRO: 05/02/19, 05/16/19, 06/06/19

SCHOOL DEPARTMENT

2019-162 APPROPRIATION ORDER IN THE AMOUNT OF \$69,599,861 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 BARNSTABLE PUBLIC SCHOOLS BUDGET

ORDERED: That the sum **\$69,599,861** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Barnstable Public Schools budget, and that to meet this appropriation that **\$68,999,861** be raised from current year revenues, and that **\$600,000** be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

ITEM # 2019-163

INTRO: 05/02/19, 05/16/19, 06/06/19

POLICE DEPARTMENT

2019-163 APPROPRIATION ORDER IN THE AMOUNT OF \$15,342,667 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 BARNSTABLE POLICE DEPARTMENT BUDGET

ORDERED: That the sum of **\$15,342,667** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Barnstable Police Department budget; and to meet such appropriation that **\$15,007,667** be raised from current year revenues, that **\$285,000** be transferred from the General Fund reserves, and that **\$50,000** be transferred from the Embarkation Fee Special Revenue Fund as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-169
INTRO: 05/02/19, 05/16/19**

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET

2019-169 APPROPRIATION ORDER IN THE AMOUNT OF \$1,238,947 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$1,238,947** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Marine & Environmental Affairs Department General Fund budget, and to meet such appropriation, that **\$864,947** be raised from current year revenue, that **\$348,000** be transferred from the Waterways Special Revenue Fund, and that **\$26,000** be transferred from the General Fund reserves as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-170
INTRO: 05/02/19, 05/16/19**

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT MARINA ENTERPRISE FUND

**2019-170 APPROPRIATION ORDER IN THE AMOUNT OF \$832,780 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 MARINA
ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$832,780** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Marina Enterprise Fund budget; and to meet such appropriation that **\$707,700** be raised from Enterprise Fund revenues, and that **\$55,631** be transferred from the Capital Trust Fund, that **\$30,000** be transferred from the Bismore Park Special Revenue Fund, and that **\$39,449** be transferred from the Marina Enterprise Fund reserves as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-171
INTRO: 05/02/19, 05/16/19**

**MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT SANDY NECK ENTERPRISE
FUND**

**2019-171 APPROPRIATION ORDER IN THE AMOUNT OF \$1,147,959 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 SANDY NECK
PARK ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$1,147,959** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Sandy Neck Park Enterprise Fund budget; and to meet such appropriation that **\$1,108,555** be raised from Enterprise Fund revenues, and that **\$39,404** be transferred from the Sandy Neck Enterprise Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-172
INTRO: 05/02/19, 05/16/19**

LICENSING DEPARTMENT

**2019-172 APPROPRIATION ORDER IN THE AMOUNT OF \$165,398 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 LICENSING
DEPARTMENT BUDGET**

ORDERED: That the sum of **\$165,398** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Licensing Department budget, and to meet such appropriation, that **\$165,398** be raised from current year revenue, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-174
INTRO: 05/02/19, 05/16/19**

DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

2019-174 APPROPRIATION ORDER IN THE AMOUNT OF \$10,189,353 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

ORDERED: That the sum of **\$10,189,353** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Department of Public Works General Fund budget, and to meet such appropriation, that **\$10,118,783** be raised from current year revenue, **\$45,570** be transferred from the Embarkation Fee Special Revenue Fund and **\$25,000** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-175
INTRO: 05/02/19, 05/16/19**

DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND

2019-175 APPROPRIATION ORDER IN THE AMOUNT OF \$3,419,883 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,419,883** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that **\$3,129,500** be raised from the Enterprise Fund revenues, and that **\$290,383** be transferred from the Solid Waste Enterprise Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-176
INTRO: 05/02/19, 05/16/19**

**DEPARTMENT OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE
FUND**

**2019-176 APPROPRIATION ORDER IN THE AMOUNT OF \$4,816,380 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT
OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE FUND
BUDGET**

ORDERED: That the sum of **\$4,816,380** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that **\$4,816,380** be raised from the Enterprise Fund revenues, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-177
INTRO: 05/02/19, 05/16/19**

DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND

2019-177 APPROPRIATION ORDER IN THE AMOUNT OF \$6,955,015 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$6,955,015** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that **\$6,565,015** be raised from the Enterprise Fund revenues, and that **\$390,000** be transferred from the Water Enterprise Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-186
INTRO: 05/02/19, 05/16/19**

COMMUNITY PRESERVATION FUND ADMINISTRATION EXPENSES

**2019-186 APPROPRIATION ORDER FOR COMMUNITY PRESERVATION FUND
ADMINISTRATION EXPENSES AND FISCAL YEAR 2020 PROGRAM SET-
ASIDES**

ORDERED: That, pursuant to the provisions of G. L. c. 44B § 6, for the Fiscal Year beginning July 1, 2019, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$404,676** for open space and recreation; **\$404,676** for historic resources; **\$404,676** for community housing; **\$801,534** for a budget reserve, and that the sum of **\$200,000** be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-187
INTRO: 05/02/19, 05/16/19**

COMMUNITY PRESERVATION FUND FISCAL YEAR 2020 DEBT SERVICE

2019-187 APPROPRIATION ORDER \$1,921,467 FOR THE PURPOSE OF PAYING THE FISCAL YEAR 2020 COMMUNITY PRESERVATION FUND DEBT SERVICE REQUIREMENTS

ORDERED: That the Town Council hereby appropriate **\$1,921,467** for the purpose of paying the Fiscal Year 2020 Community Preservation Fund debt service requirements, and to meet such appropriation, that **\$1,831,198** be provided from current year revenues of the Community Preservation Fund and that **\$90,269** be provided from the reserve for the historic preservation program within the Community Preservation Fund

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/02/19</u>	<u>Refer to Public Hearing 05/16/19</u>
<u>05/16/19</u>	<u>Continued to 06/06/19</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2019-194
INTRO: 05/02/2019, 06/06/19**

2019-194 ACCEPTANCE OF FISCAL YEAR 2019 SURVEY AND PLANNING GRANT FROM THE COMMONWEALTH OF MASSACHUSETTS IN THE AMOUNT OF \$10,000 TO COMPLETE THE NEW MASSACHUSETTS HISTORICAL COMMISSION INVENTORY FORMS FOR HISTORIC PROPERTIES.

RESOLVED: That the Town Council does hereby accept the Survey and Planning Grant award in the amount of \$10,000 from Commonwealth of Massachusetts for the purpose of hiring a consultant to complete new Massachusetts Historical Commission Inventory Forms for historic properties in Barnstable as identified in the 2010 Historic Preservation Plan, and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

SPONSOR: Mark Ells, Town Manager

DATE	ACTION TAKEN
<u>05/05/19</u>	<u>Refer to 06/06/19</u>
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2019-194

INTRO: 05/02/2019, 06/06/19

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth Jenkins, Planning & Development Director
DATE: May 02, 2019
SUBJECT: Acceptance of Fiscal Year 2019 Survey and Planning Grant from the Commonwealth of Massachusetts in the amount of **\$10,000** to complete the new Massachusetts Historical Commission inventory forms for historic properties

BACKGROUND: The Town of Barnstable was awarded a \$10,000 grant from the Massachusetts Historical Commission' Survey and Planning Grant program. The funding will be used to hire a consultant to complete new Massachusetts Historical Commission inventory forms within the Town of Barnstable. The project was initiated by the Barnstable Historical Commission in order to address the first recommendation of the 2010 Barnstable Historic Preservation Plan, to document "Barnstable's historic resources through historic resource inventories." The Historic Preservation Plan identified hundreds of properties to prioritize for future survey efforts, and these priorities will be used to develop a final list of properties to be surveyed as part of this project.

ANALYSIS: The project is consistent with goals in the Local Comprehensive Plan and Historic Preservation Plan, and supports the preservation of the essential character of the Town through the identification of historic resources. Although hundreds of historic buildings in the Town of Barnstable have been previously surveyed pursuant to Massachusetts Historical Commission standards, nearly 1,500 buildings over seventy-five years old lack any historic documentation. The Barnstable Historical Commission will work with staff from the Department of Planning & Development to oversee this project and support the selected consultant in inventorying sites based on need and accessibility.

This proposal is the result of extensive discussion within the Barnstable Historical Commission regarding strategies to address the need for additional documentation throughout the Town. The 2010 Historic Preservation Plan articulates the importance of expanded surveys in preservation planning, "The Town cannot plan adequately to protect these resources without first documenting them. For example, limited or incomplete documentation can hinder the Town's effective use of its demolition delay ordinance, which reviews only buildings that are identified as seventy-five years or older" (Volume I, page 87).

FISCAL IMPACT: The 50% funding match required for this grant program is met through a \$10,000 commitment from the Town of Barnstable's Community Preservation Committee.

A. OLD BUSINESS (Public Hearing)(Roll Call 2/3 vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-196
INTRO: 05/16/18, 06/06/19**

**2019-196 APPROPRIATION AND LOAN ORDER IN THE AMOUNT OF \$62,900
PURSUANT TO TEMPORARY REPAIR TO PRIVATE ROADS PROGRAM
REGARDING SAMOSET ROAD IN BARNSTABLE.**

ORDERED: That the sum of **\$62,900** be appropriated for the purpose of making temporary repairs to Samoset Road in the Village of Marstons Mills, Barnstable, MA, and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$62,900 under and pursuant to M.G.L. c. 44, §§7 or 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and that in accordance with M.G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes authorized by this order, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, thereby reducing the amount authorized to be borrowed by this order by a like amount; and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes, that betterments may be assessed in accordance with M.G.L. c. 80, and further that the Town Manager is authorized to accept any grants or gifts in relation thereto.

SPONSOR: Mathew Levesque, , Precinct 10

DATE	ACTION TAKEN
<u>05/16/19</u>	<u>Refer to Public Hearing 06/06/19</u>

-
- Read Item
 - Motion to Open Public Hearing
 - Rationale
 - Public Hearing
 - Close Public Hearing
 - Council Discussion
 - Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-196
INTRO: 05/16/18, 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
DATE: May 15, 2019
SUBJECT: Appropriation and Loan Order in the amount of **\$62,900** pursuant to Temporary Repair to Private Roads Program regarding Samoset Road in the village of Marstons Mills, Barnstable, MA

BACKGROUND: The successful passage of Chapter 174 of the Acts of 1994 and the passage of House Bills 4409 and 4410 by the State Legislature of Home Rule legislation authorized the Town to expend funds to repair private roads. Under this Program the abutters to roads being repaired can be charged betterment assessments for 100% of the actual costs of repairs which they can elect to pay in one lump sum or over a period of up to 20 years (with interest). This road will not be taken by the Town of Barnstable and will remain private roads. A majority of the property abutters to Samoset Road in the Village of Marstons Mills, Barnstable, MA have expressed an interest in having repairs made to their private road and 63% of the abutters have signed a Consent and Acknowledgement Agreement for Betterment Assessment. The proposed work is Pavement Milling & Overlay.

The cost of improvements: Total estimated cost of **\$62,900**, distributed as 7 full shares and 1 half share, not to exceed **\$8,400** per full share abutter and **\$4,200** per half share abutter.

FISCAL IMPACT: There is no cost to the Town, as all costs will be recovered by betterments assessed on the abutters. The town will issue a bond to cover the cost of the repairs and use the revenue collected from the betterment assessments to make the annual loan repayments on the bond.

TOWN MANAGER RECOMMENDATION: The Town Manager requests favorable action by the Town Council.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director Department of Public Works

A. OLD BUSINESS (Public Hearing) (Roll call 2/3 vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-197
INTRO: 05/16/19, 06/06/19**

**2019-197 APPROPRIATION AND LOAN ORDER IN THE AMOUNT OF \$748,000.00
PURSUANT TO TEMPORARY REPAIRS TO CERTAIN PRIVATE WAYS
PROGRAM REGARDING GLENEAGLE DRIVE, CENTERVILLE, MA**

ORDERED: That the sum of **\$748,000.00** be appropriated for the purpose of making temporary repairs to Gleneagle Drive in Centerville, a private road within the Town of Barnstable, and that to meet this appropriation, that **\$53,148.00** be transferred from the remaining funds in Town Council order **2017-003**, and that the Town Treasurer, with the approval of the Town Manager, be authorized to borrow **\$694,852.00** under and pursuant to M.G.L. c. 44, §§7 or 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and that in accordance with M.G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes authorized by this order, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, thereby reducing the amount authorized to be borrowed by this order by a like amount; and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes, and assess betterments in accordance with M.G.L. c. 80, and further that the Town Manager is authorized to accept any grants or gifts in relation thereto.

SPONSOR: Eric R. Steinhilber, Precinct 2

DATE	ACTION TAKEN
<u>05/16/19</u>	<u>Refer to Public Hearing 06/06/19</u>
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-197
INTRO: 05/16/19, 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director Department of Public Works
DATE: May 16, 2019
SUBJECT: Appropriation and Loan Order for **\$748,000.00** Pursuant to Temporary Repairs to certain Private Ways Program regarding Gleneagle Drive, Centerville, MA

BACKGROUND: The successful passage of Chapter 174 of the Acts of 1994 and the passage of House Bills 4409 and 4410 by the State Legislature of Home Rule legislation authorized the Town to expend funds to repair private roads. Under this Program the abutters to roads being repaired can be charged betterment assessments for 100% of the actual costs of repairs which they can elect to pay in one lump sum or over a period of up to 20 years (with interest). None of these roads will be taken by the Town of Barnstable and will remain private roads. A majority of the property abutters to Gleneagle Drive, Centerville have expressed an interest in having repairs made to their private road and 54% of the abutters have signed a Consent and Acknowledgement Agreement for Betterment Assessment. The proposed work includes the removal and replacement of the existing roadway and sidewalk pavement, cleaning of existing drainage, and installation of additional drainage structures.

The cost of improvements: Estimated as \$748,000.00 with a cost per 52 abutters, distributed as 52 shares, not to exceed \$14,385.00 per abutter share.

FISCAL IMPACT: There is no cost to the Town, as all costs will be covered by betterments assessed on the abutters. The town will issue a bond to cover the cost of the repairs and use the revenue collected from the betterment assessments to make the annual loan repayments on the bond.

TOWN MANAGER RECOMMENDATION: The Town Manager requests favorable action by the Town Council.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director Department of Public Works

A. OLD BUSINESS (Public Hearing) (Majority vote)

BARNSTABLE TOWN COUNCIL

ITEM # 2019-198
INTRO: 05/16/19, 06/06/19

2019-198 APPROPRIATION ORDER IN THE AMOUNT OF \$38,840.00 COMMUNITY PRESERVATION FUNDS FOR THE BARNSTABLE CENTERVILLE HISTORICAL MUSEUM ROOF REPLACEMENT AND TIN SHOP LOCATED AT 513 MAIN STREET, CENTERVILLE, MA

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c 44B, the sum of Thirty-eight thousand eight hundred forty and NO/100 (**\$38,840.00**) Dollars be appropriated and transferred from the amount set aside in the Community Preservation Act Fund for Historic Preservation and that the Town Manager is authorized to expend the amount appropriated for replacement of the roof for the purpose of preserving the historic asset consisting of the Centerville Historical Museum, 513 Main Street, Centerville subject to oversight by the Community Preservation Committee, to be bound by restrictions, easements or other security for public benefit.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/16/19</u>	<u>Refer to Public Hearing 06/06/19</u>
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-198
INTRO: 05/16/19, 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: May 16, 2019
SUBJECT: Appropriation Order in the amount of **\$38,840.00** Community Preservation Funds for the Barnstable Centerville Historical Museum roof replacement and Tin Shop located at 513 Main Street, Centerville, MA

BACKGROUND: At the January 28, 2019 Community Preservation Committee meeting, the eight members present voted unanimously for recommendation to the Town Council through the Town Manager, the Centerville Historical Museum's request for \$38,840 in Community Preservation Act Historic Preservation funds to replace the roof of the Centerville Historical Museum building and adjoining Tin Shop. The ca. 1850's museum is a historic building listed on the National Register of Historic Places that houses 18,000 irreplaceable historical artifacts that define the history of Centerville and surrounding communities. There is concern that the damage from the leaking roof will impact these artifacts. The mission of the museum is to preserve and share history, promote historical research, provide a variety of educational programs, and to inspire the community and offers a variety of youth and adult educational programs, exhibits, historic research, lectures and tours. The Centerville Historical Museum has expended \$10,000 for completion of urgent exterior building repairs and received a \$1,000 donation from Cape Cod 5 Bank as well as financial support from membership and volunteer efforts. Additional grant applications, including a Mass Cultural Facilities grant, are anticipated to offset the costs of additional building repairs that were incurred by the deterioration of the roof.

FISCAL IMPACT: This appropriation has no impact on the general fund since the entire amount is appropriated and transferred from the community preservation fund.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends acceptance of this appropriation order

STAFF ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee

B. NEW BUSINESS (Refer to Public Hearing 06/20/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-202
INTRO: 06/06/19**

**2019-202 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$10,000.00
FOR THE FISCAL YEAR 2019 HYANNIS YOUTH & COMMUNITY CENTER
ENTERPRISE FUND PERSONNEL BUDGET**

ORDERED: That the sum of **\$10,000.00** be appropriated and transferred from the available funds within the Hyannis Youth and Community Center Enterprise Fund Reserves for the purpose of funding Fiscal Year 2019 personnel costs within the enterprise fund operation

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-202
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Patti Machado, Recreation Director
DATE: June 06, 2019
SUBJECT: Appropriation and Transfer Order in the amount of **\$10,000.00** for the Fiscal Year 2019 Personnel Costs Budget of the Hyannis Youth & Community Center Enterprise Fund

BACKGROUND: Additional recreation part-time staff was brought on to provide a higher level of supervision of the activity taking place at the facility. The additional cost of this increased level of service is projected to exceed available funds by approximately **\$10,000** if it continues to the end of the fiscal year. Town recreation staff believes this additional staffing enhances the safety of those using the facility and provides patrons with a more enjoyable experience as disruptive behavior is minimized.

FISCAL IMPACT: The funding source for this request is the enterprise fund's available reserves which were last certified at **\$634,810**.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the Appropriation and Transfer order.

STAFF ASSISTANCE: Patti Machado, Recreation Director; Mark Milne, Director of Finance

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-203
INTRO: 06/06/19**

2019-203 TRANSFER ORDER OF \$7,500 FOR THE FISCAL YEAR 2019 MARINE & ENVIRONMENTAL SERVICES DEPARTMENT OPERATING EXPENSE BUDGET

ORDERED: That the sum of **\$7,500.00** be transferred from the Fiscal Year 2019 Administrative Services Department Personnel Budget to the Fiscal Year 2019 Marine & Environmental Affairs Department Operating Expense Budget for the purpose of funding additional buoys and receivers for the monitoring of shark activity in town waterways

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-203
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Dan Horn, Director of Marine & Environmental Services Department; Patti Machado, Recreation Director
DATE: June 06, 2019
SUBJECT: Transfer Order in the amount of **\$7,500.00** for Buoys and Receivers to Monitor Shark Activity in Area Waterways

BACKGROUND: Working in conjunction with Gregory B. Skomal, Ph.D. of the MA Division of Marine Services the town is looking to expand the number of receivers in Cape Cod Bay and Nantucket Sound to monitor shark activity. The cost of the receivers are **\$2,500** apiece. The Harbormaster staff will deploy and retrieve the receivers and the data will be uploaded by the MA Division of Marine Fisheries.

FISCAL IMPACT: This request, if approved, will reduce the estimated amount of unexpended Fiscal Year 2019 appropriations that would have been turned back to the General Fund at the close of the fiscal year and become part of the Town's Free Cash. The Administrative Services Department has accumulated personnel costs savings in Fiscal Year 2019 due to turnover in positions for part of the year.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the transfer order.

STAFF ASSISTANCE: Dan Horn, Director of Marine & Environmental Services Department; Mark Milne, Director of Finance

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-204
INTRO: 06/06/19**

2019-204 TRANSFER ORDER IN THE AMOUNT OF \$75,000.00 FOR THE DISPOSAL OF RECYCLED MATERIALS AT THE SOLID WASTE TRANSFER STATION

ORDERED: That the sum of **\$75,000.00** be transferred from the Fiscal Year 2019 Solid Waste Enterprise Fund Personnel Budget to the Fiscal Year 2019 Solid Waste Enterprise Fund Operating Expense Budget for the purpose of funding the disposal costs of recycled material

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-204
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Dan Santos, Director of Public Works
DATE: June 06, 2019
SUBJECT: Transfer Order of **\$75,000.00** from the Fiscal Year 2019 Solid Waste Enterprise Fund Personnel Budget to the Fiscal Year 2019 Solid Waste Enterprise Fund Operating Expense Budget

BACKGROUND: The additional sum of **\$75,000.00** is requested for the purpose of disposing basic recyclables at the Solid Waste Division. The budget has been closely monitored since New Bedford Waste Services implemented a surcharge for disposal of recyclables. The surcharge has been holding steady for the last couple months, but has increased since the original appropriation for Fiscal Year 2019 was requested. Over the past 6 months, the town has implemented changes to the sorting of recycling. Currently, the cost is up to **\$105.50** per ton for disposal of recyclables. Additionally, the town is paying **\$150.00** for each haul of a container for recyclable items. The current Fiscal Year 2019 operating expense budget cannot support these surcharges. There are projected savings in the Fiscal Year 2019 personnel budget that can cover these operating expenses

FISCAL IMPACT: This request, if approved, will reduce the estimated amount of unexpended Fiscal Year 2019 salary appropriations that would have been turned back to the Solid Waste Enterprise Fund at the close of the fiscal year and become part of the enterprise fund's Free Cash

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the transfer order.

STAFF ASSISTANCE: Dan Santos, Director of Public Works; Mark Milne, Director of Finance

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-205
INTRO: 06/06/19**

2019-205 TRANSFER ORDER IN THE AMOUNT OF \$239,700.00 FOR THE PUBLIC WORKS DEPARTMENT OPERATING EXPENSES AND OPERATING CAPITAL BUDGETS

ORDERED: That the sum of **\$103,020.00** be transferred from the Fiscal Year 2019 Public Works Department Personnel Budget to the Fiscal Year 2019 Public Works Department Operating Expense Budget and that the sum of **\$136,680.00** be transferred from the Fiscal Year 2019 Public Works Department Personnel Budget to the Fiscal Year 2019 Public Works Department Capital Outlay Budget for the purpose of funding several year end purchases

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-205
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Dan Santos, Director of Public Works
DATE: June 06, 2019
SUBJECT: Transfer Order in the amount of **\$239,700.00** from the Fiscal Year 2019 Public Works Department Salary Budget to the Fiscal Year 2019 Public Works Department Operating Expense and Operating Capital Budgets

BACKGROUND: Due to vacancies in salaried positions throughout the fiscal year in the Department of Public Works, it is projected that the department will have approximately **\$270,000** of remaining salary funds. The department would like to access a portion of this projected savings to address several operating initiatives including the following:

Directional boring for a Village Green shed	\$1,000
Trailer rentals for Hathaways & Hamblins Ponds	\$4,520
Highway breakroom trailer Hazmat testing	\$2,100
Replace decking at bandstand	\$2,000
Volleyball nets and posts at beaches	\$5,600
Window cleaning – municipal buildings	\$6,000
Orbot floor machine	\$3,000
Floor refinishing – Town Hall stairwells	\$3,800
Groundwater Modelling Mary Dunn/Airport/Maher	\$50,000
Solid waste disposal costs	<u>\$25,000</u>
Total transfer to operating expenses	\$103,020
Improvements to Playground Equipment	\$6,830
Two (2) 15 yard Roll off containers at Mosswood Cemetery	\$8,400
Awning at Structures & Grounds facility	\$5,000
Wellfleet style cedar fencing for Senior Center entrance	\$6,850
Landscaping for the Senior Center parking lot perimeter	\$6,600
Veterans Beach playground edging & surface repairs	\$10,000
Centerville tennis court repairs	\$10,000
Irrigation system at Old Colony and South St.	\$15,000
Solar-powered, sensor-equipped waste & recycling stations	\$40,000
Carpet replacement, Town Hall & DPW Administration	\$18,000
Cooling plant improvements at HYCC	<u>\$10,000</u>
Total transfer to operating capital	\$136,680
Grand total	\$239,700

FISCAL IMPACT: This request, if approved, will reduce the estimated amount of unexpended Fiscal Year 2019 appropriations that would have been turned back to the General Fund at the close of the Fiscal Year and become part of the Town's Free Cash

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the transfer order.

STAFF ASSISTANCE: Dan Santos, Director of Public Works; Mark Milne, Director of Finance

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-206
INTRO: 06/06/19**

**2019-206 TRANSFER ORDER IN THE AMOUNT OF \$72,000.00 FOR THE
FISCAL YEAR 2019 POLICE DEPARTMENT SALARY BUDGET**

ORDERED: That the sum of **\$50,000.00** be transferred from the Fiscal Year 2019 Planning & Development Department Personnel Budget to the Fiscal Year 2019 Police Department Personnel Budget and that **\$22,000.00** be transferred from the Fiscal Year 2019 Administrative Services Department Personnel Budget to the Fiscal Year 2019 Police Department Personnel Budget for the purpose of funding extra police patrols in the Main/South/North St. areas for the remainder of the fiscal year

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move / Vote

BARNSTABLE TOWN COUNCIL

SUMMARY

ITEM # 2019-206

INTRO: 06/06/19

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Matthew Sonnabend, Chief of Police
DATE: June 06, 2019
SUBJECT: Transfer Order of **\$72,000.00** for Extra Police Patrols in the Main/South/North St. areas for the Remainder of Fiscal Year 2019

BACKGROUND: The Police Department is proposing to place extra personnel on the Main St. North St. and South St. areas from now until June 30th. The cost would be approximately **\$72,000** in overtime to add 2 officers to the Day Shift and Evening Shift for the purpose of placing 2 people during those shifts each day. The cost was figured by factoring the average cost of hiring 4 patrol officers each day from now until June 30th. This will allow the Police Department to provide this extra level of service without impacting service provided to other areas of town during these shifts.

FISCAL IMPACT: This request, if approved, will reduce the estimated amount of unexpended Fiscal Year 2019 appropriations that would have been turned back to the General Fund at the close of the Fiscal Year and become part of the Town's Free Cash. The Planning & Development Department along with the Administrative Services Department have both accumulated personnel costs savings in Fiscal Year 2019 due to turnover in positions for part of the year.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the transfer order.

STAFF ASSISTANCE: Matthew Sonnabend, Chief of Police; Mark Milne, Director of Finance

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-207
INTRO: 06/06/19**

**2019-207 TRANSFER ORDER IN THE AMOUNT OF \$28,800.00 FOR THE FISCAL YEAR
2019 INSPECTIONAL SERVICES OPERATING EXPENSE BUDGET**

ORDERED: That the sum of **\$28,800.00** be transferred from the Fiscal Year 2019 Inspectional Services Department Personnel Budget to the Fiscal Year 2019 Inspectional Services Operating Expense Budget for the purpose of funding the cost of upgrading the town’s ViewPermit Permitting Software

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-207
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Brian Florence, Building Commissioner
DATE: June 06, 2019
SUBJECT: Transfer Order in the amount of **\$28,800.00** for upgrading the Town's ViewPermit Permitting Software

BACKGROUND: The version of ViewPoint permitting software that the town is currently using will no longer be supported in the near future. ViewPoint has moved on from the platform that the town uses and has modified their software to be a cloud based platform making the town's current software a legacy program and difficult for them to dedicate support resources to. The total cost for the upgrade is **\$28,800**. This cost is not for new software but the costs of migrating data to the new platform, implementation & training.

ViewPermit is as good a permitting software as any of the leading platforms available on the market and continuing to invest in it seems prudent. The cost of the upgrade is well worth the effort involved and much less expensive than moving to a different platform. Additionally, staying with the software that we (employees and our online customers) are familiar with will also reduce implementation & training time compared with changing vendors.

The upgrade will take 6 months to implement. The work involved includes confirming converted data, reviewing new reports and forms, security setup, training staff, and education for citizens and contractors on the new portal.

FISCAL IMPACT: This request, if approved, will reduce the estimated amount of unexpended Fiscal Year 2019 appropriations that would have been turned back to the General Fund at the close of the fiscal year and become part of the Town's Free Cash. The Inspectional Services Department has accumulated personnel costs savings in Fiscal Year 2019 due to turnover in positions for part of the year.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the transfer order.

STAFF ASSISTANCE: Brian Florence, Building Commissioner; Mark Milne, Director of Finance

B. NEW BUSINESS (Refer to Public Hearing 06/20/19)

BARNSTABLE TOWN COUNCIL

**ITEM# 2019-208
INTRO: 06/06/19**

**2019-208 AMEND CHAPTER 241 OF THE ADMINISTRATIVE CODE AND
CHAPTER 401 OF THE ADMINISTRATIVE PROCEDURES TO
EFFECTUATE AND CODIFY THE CONSOLIDATION OF THE TOWN
TREASURER AND TOWN COLLECTOR POSITIONS**

ORDERED: That the Town Council hereby amends Chapter 241 of the Administrative Code and Chapter 401 of the Administrative Procedures as follows:

Section 1.

In Chapter 241, Administrative Code, Article II, Elective Organization, §241-2, Offices and Standards:

By striking the words “a Town Collector” in §241-2A.

By striking the first sentence in §241-2E(1), Filling Vacancies and substituting in place thereof the following:

“(1). Town Clerk: If a vacancy occurs in the office of Town Clerk either by failure to elect or otherwise, the Town Council shall, within 30 days following the date such vacancy is declared to exist, act to fill the vacancy.”

Section 2.

In Chapter 241, Article II, Elective Organization, §241-6, The Barnstable Town Collector, by striking §241-6, in its entirety.

Section 3.

In Chapter 241, Article IV, Municipal Organization, §241-46, Offices and standards, by striking the first sentence of §241-46C (1), Coordination of department activities, and substituting in place thereof the following sentence:

“(1). The Town Manager, department directors, division managers, and the Town Clerk coordinate administrative and operational activities by meeting at least biweekly to discuss departmental activities, seeking coordination of activities to mitigate duplication of services where possible.”

Section 4.

In Chapter 241, Article IV, Municipal Organization, Town Manager, §241-47.1D(1)(Department Heads:

By striking §241-47.1D(1)(m) “A Town Collector”

By adding “/Collector” to §241-47.1D(1) (d), so §241-47.1D(1)(d), now reads “A Town Treasurer/Collector”.

Section 5.

In Chapter 241, Article IV. Municipal Organization, §241-47.5, Administrative Services Department:

By striking paragraph §241-47.5C(2) in its entirety and substituting in place thereof the following:

“(2). Town Accountant and Town Treasurer/Collector appointment. The Town Manager appoints a Town Accountant, who shall also serve as the Finance Director. The Town Manager also appoints a Town Treasurer/Collector. The Town Accountant operates pursuant to MGL c. 41, § 55, for the purpose of maintaining financial records, supervising and controlling all expenditures of Town funds, supervising a consolidated financial administrative function in accordance with MGL c. 71, § 37M, and all related work as required by law. The Town Treasurer/Collector is responsible for receipt of, and disbursement of, all monies of the Town. The Town Treasurer/Collector has all of the other powers and duties which are given to Town Treasurers and Collectors by MGL c. 41, §§ 35 through 43A.”

In the first sentence of §241-47.5C(3)(a), by striking the phrase “insurance policies” and substituting in place thereof the phrase “financial records”.

By striking §241-47.5C(4), Authorities and responsibilities of Town Treasurer, and substituting in place thereof the following:

“4. Authorities and responsibilities of Town Treasurer/Collector.

- a. The Town Treasurer/Collector receives and takes charge of all money and securities belonging to the Town. In accordance with the orders of the Town or its authorized officers, the Treasurer/Collector pays out and accounts for all disbursements on behalf of the Town. The Treasurer/Collector is responsible for annually rendering a true account of all receipts and disbursements.
- b. The Town Treasurer/Collector establishes and maintains an efficient cash management system, which includes monthly, quarterly projections of cash flow and disbursements. The Treasurer/Collector maintains professional investment policies and practices, and, with the approval of the Town Manager, is authorized to borrow monies for those projects authorized for funding by the Town Council. She/he is responsible for maintenance and operation of the Town's payroll system as well as the benefits management system, both coordinated with the Human Resources Department. The Town Treasurer/Collector pursues, with the assistance of the Town Attorney, all tax title processing.

- c. The Town Treasurer/Collector is responsible for the collection of all accounts due and payable to the Town. Town officials and Town agencies, from time to time, shall commit to the Town Treasurer/Collector for collection all accounts due and payable to the Town, listed against the parties obligated to assume and pay the same. The Town Treasurer/Collector shall pay over to the Fire and Water Districts all collections received for district taxes, liens and betterments with any sums received in interest. The Town Treasurer/Collector has all the powers and duties provided that office by the laws of the commonwealth, the Barnstable Town Charter, ordinance or other Town Council vote.”

By striking the first sentence of §241-47.5C(5)(c) and substituting in place thereof the following:

“(c) Treasury/Collector function. The functions of the Treasury/Collector include investment policies, cash management, debt management and the collection of all real estate taxes and personal property taxes; including those of the Fire Districts, motor vehicle and boat excise taxes and Business Improvement District taxes.”

By striking §241-47.5C(5)(g), Town Collector, in its entirety.

By adding in §241-47.5C(6)(a) directly after “Town Treasurer” each time it appears in said subparagraph “/Collector” so as amended it will read throughout said subparagraph “Town Treasurer/Collector.”

By adding a new subparagraph §241-47.5C(6)(d) as follows:

“(d) Other Organizations. The Division interacts with the Fire Districts and Business Improvement District as it relates to the billing and collection of all taxes for these organizations.”

Section 6.

Under Chapter 241, Article V, Administrative Policies and Procedures of Town Council, §241-51, Financial:

By striking under §241-51D(1)(d) the word “ten” and substituting in place thereof the word “five”.

By adding the phrase “Town Treasurer/” before the word “Collector” in paragraph §241-51D(4)(e).

Section 7.

In Chapter 401, Administrative Procedures, Article VIII, §401-89E, Hiring Relatives, strike the first sentence and substitute in its place the following:

“E. Hiring of relatives. The appointing authority, including the Town Manager and Town Clerk shall not hire a person related to him/her for any position.”

Section 8.

In Chapter 401, Administrative Procedures, Article XII, §401-202A, CONTROL EMPLOYEES, strike “Town Collector”.

SPONSOR: Jennifer Cullum, Councilor, Precinct 13

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

BARNSTABLE TOWN COUNCIL

SUMMARY

ITEM #2019-208
INTRO: 06/06/19

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Ruth Weil, Town Attorney
DATE: June 06, 2019
SUBJECT: Amend Chapter 241 of the Administrative Code and Chapter 401 of the Administrative Procedures to Effectuate and Codify the Consolidation of the Town Treasurer and Town Collector Positions

RATIONALE: The Town of Barnstable's Charter was changed to eliminate the elected office of Town Collector and replace it with an appointed official upon the expiration of the incumbent's term expiring in November 2019. The incumbent Town Collector's recent retirement offers the immediate opportunity for the town to restructure this operation and consolidate the staff with that of the Town Treasurer. The proposed consolidated operation will be managed by a Treasurer/Collector and the current Town Treasurer will assume oversight of the operation. The current Town Collector position will not continue.

The proposed new organization is a common practice among Massachusetts communities. The objectives of the new structure are to improve customer service and eliminate the significant backlog of work in the office. It is also intended to improve accountability and enhance the continuity of the operations, management expertise and the more efficient management of cash.

FISCAL IMPACT: The proposed Fiscal Year 2020 Operating Budget includes the funding necessary for the consolidated operation. The eliminated Town Collector position will be replaced with a lower graded Billing & Collection's Supervisor position.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the consolidated Treasurer/Collector position.

STAFF ASSISTANCE: Ruth Weil, Town Attorney; Mark Milne, Director of Finance

B. NEW BUSINES (Refer to Second Reading 6/20/19)

BARNSTABLE TOWN COUNCIL

**ITEM #2019-209
INTRO: 06/06/2019**

2019-209 ORDER TO CREATE A STABILIZATION FUND FOR COMPREHENSIVE WATER AND WASTEWATER MANAGEMENT

ORDERED: That the Town Council vote to accept Paragraph 4 of Chapter 40, Section 5B of the General Laws and dedicate, without further appropriation, into a special purpose Water and Wastewater Stabilization Fund, created herein for the purpose of planning, designing, construction and other means for the comprehensive management of drinking water and wastewater, one hundred percent of the local option rooms excise tax that the Town receives on the transfer of occupancy from short-term rental properties, pursuant to its acceptance of General Laws Chapter 64G, Section 3A, as amended by Chapter 337 of the Acts of 2018; provided that said dedication shall take effect beginning in Fiscal Year 2020 which begins on July 1, 2019; and provided further that the Town may not revoke its acceptance of this Act for at least three fiscal years; or to take any other action relative thereto.

SPONSOR: James H. Crocker Jr, President, Town Council; John G Flores, Vice President, Town Council

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM #2019-209
INTRO: 06/06/2019

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Mark Milne, Director of Finance
DATE: June 06, 2019
SUBJECT: Creation of a Stabilization Fund for the Comprehensive Management of Water and Wastewater

RATIONALE: Significant resources are needed to address the challenges the town faces with the comprehensive management of its drinking water and wastewater needs. These will be the largest capital programs the town has ever managed.

Existing resources that have been dedicated for these purposes to date include 100% of the local meals tax and 33% of the local rooms tax generated from lodging establishments as well as the Host Community Payments to be received on the Vineyard Wind Project.

The town currently generates approximately \$3 million annually from existing meals and rooms taxes and \$16 million is to be received from the Host Community Payments. Additional resources are needed to address the town's Comprehensive Water Management Plan (CWMP) and the costs expected to be incurred from addressing emerging contaminants in drinking water and improvements to water infrastructure. Phase I estimates for the town's CWMP are projected to exceed \$200 million over the next 20 years and the town has incurred nearly \$20 million to date implementing drinking water system improvements associated with contaminants.

State law has recently been amended to expand the rooms excise tax to short-term rental properties and this proposal seeks to dedicate this new revenue source for these purposes.

FISCAL IMPACT: The expansion of the local rooms excise tax to short-term rentals must be credited to the General Fund with the exception of 33%, which by default, is credited to the town's Comprehensive Water Management and Private Way Improvement Fund. This proposal is to commit the other 67% of the rooms tax generated from short-term rentals to a Stabilization Fund as opposed to the General Fund.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends the creation of this fund.

STAFF ASSISTANCE: Mark Milne, Director of Finance

B. NEW BUSINESS (Refer to Public Hearing 06/20/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-210
INTRO: 06/06/19**

2019-210 ORDER TO RESCIND SECTION 184-12 UNDER ARTICLE II – COLLECTION OF SEWER USE CHARGES

ORDERED: That the Town Council hereby rescinds Section 184-12 under the town’s General Ordinances related to the proportionate share of sewer betterment costs assessments charges

SPONSOR: James H. Crocker Jr, President, Town Council; John G Flores, Vice President, Town Council

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-210
INTRO: 06/06/19

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Mark Milne, Director of Finance
DATE: June 06, 2019
SUBJECT: Rescind Section 184-12 of the General Ordinances

RATIONALE: Section 184-12 was adopted by the town to address the cost sharing components of the Stewart's Creek area sewer expansion. At that time a 50% betterment subsidy was considered appropriate for that project. Future sewer expansion projects may need to have a variation in sewer assessment charges depending upon the cost of the project and the number of properties involved. In order for the town to determine an appropriate subsidy level and a corresponding sewer assessment charge for sewer expansions in the future it would be advantageous to determine this on a project by project basis. Some projects may require a higher subsidy level than others if opportunities for density do not present themselves thereby limiting the number of properties for which a project's cost can be apportioned.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends the rescission of this ordinance.

STAFF ASSISTANCE: Mark Milne, Director of Finance

B. NEW BUSINESS (Refer to Public Hearing 06/20/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-211
INTRO: 06/06/19**

2019-211 APPROPRIATION AND LOAN ORDER IN THE AMOUNT OF \$1,100,000 FOR THE BARNSTABLE HIGH SCHOOL SPORTS FIELDS UPGRADES

ORDERED: That the sum of **\$1,100,000** be appropriated and added to the amount appropriated under Town Council Order **2018-064** for the purpose of funding the construction and installation of a full size multi-use synthetic turf field, rest rooms, concession stand, picnic area, dugouts with storage, lighting, and improved parking and sidewalks, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow **\$1,100,000** in addition to the amount authorized under Town Council Order **2018-064**, under and pursuant to M.G.L. c. 44, §§7 or 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that in accordance with M.G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes authorized by this order, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, thereby reducing the amount authorized to be borrowed by this order by a like amount; that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes; and, further, that the Town Manager is authorized to accept any grants or gifts in relation thereto, and further ordered that **\$1,000,000** of borrowing authorized under Town Council Order **2019-095** on April 4th, 2019 for the Synthetic Turf Replacement Project, is hereby rescinded and that **\$100,000** of borrowing authorized under Town Council Order **2019-097** for the Barnstable High School Environmental Lab Project is hereby rescinded.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-211
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Meg Mayo-Brown, Superintendent of Schools
DATE: June 06, 2019
SUBJECT: Appropriation and Loan Order of **\$1,100,000** for the Barnstable High School Sports Fields Upgrades

BACKGROUND: The School Committee is requesting additional funding in the amount of **\$1,100,000** to provide funding for the building of press box, dugouts, restrooms and concession buildings at the Barnstable High School Sports Fields Complex. The funding would be redirected from Town Council order **2019-095** in the amount of **\$1,000,000** and Town Council Order **2019-097** in the amount of **\$100,000**.

ANALYSIS: Due to increased excavation and building construction costs, a budget shortfall exists on Phase I of this project. Updated cost estimates indicate that overall building structure costs including design/construction contingencies are estimated at **\$1,085,040**. The additional funding requested will be redirected from approved school projects that will be postponed and a school project that has received a grant. The synthetic turf replacement project under Town Council Order **2019-095** for **\$1,000,000** will be postponed and resubmitted as part of the FY21 Capital Improvement Program. The remaining **\$100,000** requested will be provided from Town Council Order 2019-097 for the Barnstable High School Environmental Lab Project. A grant for \$250,000 was recently awarded for this project reducing the amount of bond financing needed for the project.

FISCAL IMPACT: Funding for this acquisition will be provided from a General Obligation Bond Issue. The subsequent repayment of the bond will be provided for within the town's General Fund budget.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of the Appropriation and Loan Order.

STAFF ASSISTANCE: David Kanyock, Director of School Facilities; Mark Milne, Director of Finance

B. NEW BUSINESS (Refer to Public Hearing 06/20/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-212
INTRO: 06/06/19**

2019-212 APPROPRIATION AND LOAN ORDER IN THE AMOUNT OF \$1,000,000 FOR THE CONSTRUCTION OF WATER INFRASTRUCTURE

ORDERED: That the sum of **\$1,000,000.00** be appropriated for the purpose of funding the construction of water infrastructure along portions of Phinney’s Lane, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow **\$1,000,000.00**, under and pursuant to M.G.L. c. 44, §§7 or 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that in accordance with M.G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes authorized by this order, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, thereby reducing the amount authorized to be borrowed by this order by a like amount; that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes; and, further, that the Town Manager is authorized to accept any grants or gifts in relation thereto.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-212
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director of Public Works
DATE: June 06, 2019
SUBJECT: Appropriation and Loan Order in the amount of **\$1,000,000** for the Construction of Water Infrastructure

BACKGROUND: The Town of Barnstable and Vineyard Wind have entered into a host agreement which allows Vineyard Wind to install approximately 5.4 miles of duct bank from Covell's Beach to Independence Park. Hyannis Water System's existing water main in Phinney's Lane is an asbestos-cement main that is over 50 years old and will need to be relocated to facilitate the proposed sewer project and the Vineyard Wind Project.

ANALYSIS: The Department of Public Works is seeking this funding to put the Town in position to begin water relocation infrastructure work as soon as design is completed. The project is currently in the design phase, which was funded by **Item # 2019-069** and design is anticipated to be completed in the fall. Vineyard Wind has indicated they intend to start construction in the late fall.

FINANCIAL IMPACT: Funding for this project will be provided from a bond issue. It is expected that one half of the annual debt service will be covered by the General Fund in the form of a transfer from the Capital Trust Fund in order to mitigate the impact on water rates as a result of this project.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of the appropriation and loan order.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director of Public Works; Mark Milne, Director of Finance

B. NEW BUSINESS (Refer to Public Hearing 06/20/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-213
INTRO: 06/06/19**

2019-213 APPROPRIATION AND LOAN ORDER IN THE AMOUNT OF \$8,500,000 FOR THE CONSTRUCTION OF SEWER INFRASTRUCTURE

ORDERED: That the sum of **\$8,500,000.00** be appropriated for the purpose of funding the construction of sewer infrastructure along portions of Phinney’s Lane, Wequaquet Lane, Strawberry Hill Road and Craigville Beach Road, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow **\$8,500,000.00**, under and pursuant to M.G.L. c. 44, §§7 or 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that in accordance with M.G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes authorized by this order, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, thereby reducing the amount authorized to be borrowed by this order by a like amount; that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes; that betterments may be assessed in accordance with M.G.L. c. 80, or sewer assessments may be assessed in accordance with M.G.L. c. 83, and that the interest rate applied to any such betterment or sewer assessment shall equal the rate the Town incurs on the funds borrowed to finance the project, and, further, that the Town Manager is authorized to accept any grants or gifts in relation thereto.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2019-213
INTRO: 06/06/19

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director of Public Works
DATE: June 06, 2019
SUBJECT: Appropriation and Loan Order in the amount of \$8,500,000 for the Construction of Sewer Infrastructure

BACKGROUND: The Town of Barnstable and Vineyard Wind have entered into a host agreement which allows Vineyard Wind to install approximately 5.4 miles of duct bank from Covell's Beach to Independence Park. The southern portion of this route, including portions of Phinney's Lane, Wequaquet Lane, Strawberry Hill Road and Craigville Beach Road, are targeted for sewer expansion by the Town's wastewater management plan. Due to the size of the proposed duct banks and accompanying electrical vaults, it is advisable from a construction perspective to install the sewer infrastructure prior to, or simultaneously with the duct banks. In addition, since the roadways will already be disturbed by Vineyard Wind, installing sewer prior to, or simultaneously with the duct bank installation will prevent future disruption to roadways and the adjacent property owners. There will also be significant cost saving realized as Vineyard Wind's host agreement requires them to repave the roads upon the completion of work.

ANALYSIS: The Department of Public Works is seeking this funding to put the Town in position to begin sewer infrastructure work as soon as design is completed. This appropriation will also allow the Town to seek outside funding assistance for the project. The project is currently in the design phase, which was funded by Town Council Order 2019-069 and design is anticipated to be completed in the fall. Vineyard Wind has indicated they intend to start construction in the late fall.

FINANCIAL IMPACT: Funding for this project will be provided from a bond issue. It is expected that all of the annual debt service will be covered by the Town's Comprehensive Water Management & Private Way Improvement Fund. Additionally, once the sewer expansion projects are completed in this area, assessments may be assessed to property owners benefitting from this project. There is no impact to the Department of Public Work's operating budget.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of this appropriation and loan order.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director of Public Works; Mark Milne, Director of Finance