

ONLINE GUIDE: RESIDENT PARKING PERMITS

Welcome to the Town of Barnstable's Online Beach Sticker/Parking Permit Program. We are excited to offer this program to make it easier for you to receive your Beach Sticker(s).



STEP 1: Log into the Town of Barnstable's Online Permitting page by entering the following website: https://barnstablema.viewpointcloud.com/

OR

scan QR Code



STEP 2: Scroll down the page and click on "Recreation— Beach Activity and Parking Permits".



STEP 3: Scroll down the page and click on the "Select" button next to Beach Parking Permit—Resident and/or Tax Payer.

Town of Barnstable, MA Search Login Sign Up Apply Online Beach Parking Permit - Resident and/or Tax Payer Town of Barnstable Beach Parking Stickers, are available to all residents Select and tax payers. Proof of residency or ownership is required. Handicap Stickers are offered to those individuals who have a handicap placard or registration with the vehicle registered in their name. **Beach Parking Permit - Seasonal and Weekly** Seasonal Permits are Valid Memorial Day - Labor Day, or Weekly. Weekly Select Permits are for 7 consecutive days. This permit allows access to the following public bathing beaches: Craigville, Hathaway's, Kalmus, Sea Street, Veteran's, and Bodfish Park at Sandy Neck **Beach Wedding Permit** Town of Barnstable Beach Wedding Permits are available for January 1-December 31 through the Recreation Division. Please read over the rules Select and submit your request at least two week in advanced for approval. The link to the rules and regulations is available when applying for an application, or under Supplemental Forms and Help Documents on the Permitting home page.

STEP 4: Click on the "Apply Online" button.



STEP 5: You will need to create an account. Please provide your email address and create your own password. When completed, press on the "Sign Up" button to continue.

Citizen Services Welcome to Town of Barnstable, MA	
Log In Sign Up	
yours@example.com	
Sign Up >	

STEP 6: Please fill in all the necessary information (First Name, Last Name, Phone Number, Address, City, State, & Zip Code). When completed, click on the "Next" button.

Town of Barnstable, M/	4	My Ar	ccount Search
Have a project #?	Step 1 of 7 ·		Save Draft and Exit
Beach Parking Permit - Resident and/or Tax Payer	Confirm your contact information is up-	to-date so that we can get in touch with you	if needed.
	First Name	Last Name	
	Email address	Phone Number	
	Address 1	Address 2 (Optional)	
	City	State	ZIP/Postal Code
			Next >

STEP 7: Type in your property address in the "Search for Address or Parcel" box. Click "Choose Location" button when it finds your address.

🛞 Town of Barnstable, MA	My Ac	count Searc	h
Have a project #?	Step 2 of 7 ·	S	Save Draft and Exit
Beach Parking Permit - Resident and/or Tax Payer	Location for Beach Parking Permit - Resident and/or Tax Payer Select a location for this record.		
	Search for Address or Parcel Search for an address or parcel by name, address, or Parcel ID.	Choose Locati	on

STEP 8: Please fill in all the necessary information (Phone Number & email address). When completed, click on the "Next" button.

Town of Barnstable, MA			My A	ccount S	earch		
	Unit						
	No Unit				~	-	
	Property Owner Name	Information					
	Phone Number		Email				
	Street #	Street Name		l	Jnit		
	City		State	2	Zip Code		
	< Back				Next >		

STEP 9: Please fill in all the necessary information (Name & Phone Number). Next, use the drop down tab and select the following: Resident/Property Owner or Handicap. Then use the East Bay Ramp drop down tab and choose "yes" or "no". Finally, use the "where would you like the sticker mailed" drop down tab to let us know where to mail your sticker. When completed, click on the "Next" button.

Jown of Barnstable, MA		My Account	Search	
Have a project #?	Step 3 of 7 ·		Save Draft and Exit	
Beach Parking Permit - Resident and/or Tax Payer	Property Owner Information Parking Permits are required year round at all R	resident Beaches and Town ways to water		
	Name *	Phone *		
	Type of Permit *			
	Select your option	~		
	"ramp/landing" sticker, along with the beach per There is an additional 10.00 fee per vehicle for t East Bay Ramp Sticker *	ermit. the East Bay Ramp sticker.		
	Select your option	~		
	Please specify where you would like the * We will mail the sticker to your Applic below.	e sticker mailed. :ant/Contact Address found on Si	tep 1, unless you specify c	lifferently
	Note: You may not currently pick the sticke the permit is mailed.	er up. The office is closed to the pub	lic. You will be notified via er	nail when
	Where would you like the sticker mailed *			
	Select your option	~		
	< Back			

STEP 10: Click on the "Add Vehicle Information" button. When completed, click on the "Next" button.



STEP 11: Enter your vehicle information in boxes provided. When finished entering information, click on the "Save" button. When information is finalized, click on the "Next" button.

	Registration # *	Vehicle Make *	
	Vehicle Color *	Registered To *	
		Select your option	~
	East Ramp Sticker		
Beach Parking Permit - Resident and/or Tax Payer	Vehicle Information *	Cancel S	ave
Beach Parking Permit - Resident and/or Tax Payer	Vehicle Information * If you are applying for more than	n one vehicle permit, please click on "Add Vehicle Informatio	ave

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STEP 12: Please read over the rules and regulations. Once completed, click on the "Applicant Signature" box and type in your name and hit sign. When completed, click on the "Next" button.

🛞 Town of Barnstable, MA		My Account	Search
Have a project #?	Step 5 of 7 ·		Save Draft and Ex
Beach Parking Permit -	Applicant Agreement and Signature		
Resident and/or Tax Payer	Barnstable Recreation is not responsible for permits that are lost, stolen, or the	nose that the USPS f	ails to deliver.
	Parking Permits are non-refundable.		
	If necessary, I authorize the Town of Barnstable to research my motor vehicle regist database.	ration information on t	he Massachusetts RMV
	I have read and agree to abide by the Town of Barnstable Rules & Regulations for f	Beaches & Parking Pe	rmits
	Town of Barnstable Rules and Regulations for Beaches		
	I hereby certify that all of the details and information I have submitted or entered reg best of my knowledge.	garding this application	n are true and accurate to the
	Applicant Signature *		
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STEP 13: Please read over the payment information. When completed, click on the "Next" button.

	Payment Information
Seach Parking Permit - Resident and/or Tax Payer	Your application will not be reviewed until full payment has been processed.
	You may pay online, after you submit the application, select Beach Parking Permit Fee
	and pay by credit card or electronic check. A convenience fee will be added to the total due.
	You will also receive a request for payment via email.
	lf you would like to pay by written check (payable to the Town of Barnstable) mail to: Barnstable Recreational Division, HYCC Attn: Beach Sticker 141 Bassett Lane Hyannis, MA 02601
	Please include your phone number and write your application number on the check.



STEP 14: Upload the following documents for your Parking Permit:

1. Current Vehicle Registration(s)

If applicable: Lease Agreement(s) or Business Vehicle(s)

How to upload (example):

- 1. Take a picture of your vehicle registration.
- 2. Send the picture to your email address.
- 3. Save the picture to your computer.
- 4. Click on the "Upload" button and select picture of your registration.

Beach Parking Permit -	Attachments					
Beach Parking Permit - Resident and/or Tax Payer	Include any additional files with your submission. Any box marked "Required" is required to submit your application. Please note the maximum allowed file size for any upload is 100 MB.					
	Attachment	File				
	Current Vehicle Registration Required Upload a copy of the current vehicle registration. For multiple vehicles you can add additional registrations by selecting Add Attachment at the bottom of the list. JPG, PNG, or PDF is best.	No file uploaded	Upload			
	Lease Agreement If your vehicle is leased, a copy of the page in your lease agreement where your name and Barnstable residential address is linked to the vehicle. JPG, PNG, or PDF is best.	No file uploaded	Upload			
	Business Vehicle If your vehicle is registered to a business, please include documentation linking you to the business (business card, pay stub, etc). JPG, PNG, or PDF is best.	No file uploaded	Upload			
	Add attachment					

When completed, click on the "Next" button.

STEP 15: Please read over and confirm your submission(s). When completed, confirm and submit button at the bottom of the screen.

STEP 16: In order to continue with your application, please provide payment by the following methods:

- 1. Credit/Debit Card
- 2. Pay using Bank Account
- 3. Pay with check or cash (note: when using cash or check you need to mail payment to the Recreation Division)

Town of Barnstable, MA			My Account	Search		
Beach Parking Permit - Resident and/or Tax Payer	Beach Permit Fee					
BCRR-593	Due Now. Please make a payment in ord	er to continue.				
Your Submission to Attachments	ou may pay credit card, e-draft or check o accept cash. Please enter your informa	. Due to COVID regulations, we a ation for your credit card and e-c	ire not open Iraft.			
lf Beach Permit Fee	f you would like to pay by written check p own of Barnstable to:	elease send your check made pa	yable to the			
Front Office Approval E Mailing Confirmation 1- H	Barnstable Recreation 41 Bassett Lane Iyannis, MA 02601 ttn: Beach Stickers					
F	Please include your permit BCHR or BCH	L number.				
Y	Your application will not be reviewed until full payment has been processed.					
H q	f you have any questions please call 508 m, or message us in the text box below.	-790- 6345 Monday - Friday, 9:0	0 am - 4:00			
т	hank you					
	Beach Parking Permit - Resident and	/or Tax Payer				
	Beach Permit Resident Fee	CURRENT FEE				
	Total Fee Amount	CURRENT TOTAL				
Choose payment	Payment Method					
method here:	 Pay with a Credit Card CURRENT PROCESSING FEE 					
	 Pay using your bank account CURRENT PROCESSING FEE 					
	 Pay with check, cash, or another me No processing fee 	thod				
	Amount Due		CURRENT D	UE		
	Total Payment Amount		CURRENT T	OTAL PAYM	IENT	

PAY BY CREDIT/DEBIT CARD: Please follow the instructions for payment by credit or debit card.

0	🔄 Émail	
	م Name	
3	Street	
	City	ZIP Coo
	United Stat	tes

PAY BY BANK ACCOUNT: Please follow the instructions for payment by using your bank account.



PAY BY CASH/CHECK: Please mail payment to Barnstable Recreation (141 Bassett Lane (Attn: Parking Permits), Hyannis, MA 02601) or use our drop box located outside of the Hyannis Youth and Community Center. STEP 17: Once you have paid for your Parking Permit, our staff will review your application. If everything is all set, you will receive confirmation that your Parking Permit was mailed out. If any issues arise, our staff will communicate with applicants to complete their application/ transaction(s).

Beach Parking Permit - Resident and/or Tax Payer BCHR-593 Ver Submission Attachments Beach Permit Ree Ford Office Apporal Maing Continuation Send Mermit See Ford Office Apporal Maing Continuation Send Mermit See Ford Office Apporal Maing Continuation Send Mermit See Ford Office Apporal Maing Continuation CECEDED: Curreent TOTAL PAYMENT Via Credit Card ending in Thanks for using the Online Service Center Beach Parking Permit - Resident and/or Tax Payer #BO(H) 203 Mathe 2: 201 Deach Parking Permit - Resident and/or Tax Payer #BO(H) 203	🕘 Town of Barnstable, MA				My Account	Search	
BCHR:933 Date Method Amount Vour Submission Mar2, 2021 at 6.22pm Credit Card CURRENT FEE Proceeding Control Office Approval Ask a question about this Image: Control Message ECECEPT: Send Message Send Message Control Office Approval Send Message Town of Barnstable, MA CURRENT TOTAL PAYMENT Via Credit Card ending In Thanks for using the Online Service Center Besch Pating Permit - Resident Fee Detext Pating Permit - Resident and/or Tax Payer: EDCHR:000 Besch Permit Resident Fee CURRENT FEE Ender Mermit Resident Fee Processing Fee CURRENT FEE Ender Mermit Resident Fee	Beach Parking Permit - Resident	Payments					
Mar 2, 2021 at 6:21pm Credit Card CURRENT FEE Image: Contensation Image: Contensation	BCHR-593	Date	Method A	mount			
Attachments Back Permit File Fort Office Approval Wating Continnation Send Message CECEIPT: CURRENT FOR Diffice Approval Wating Continnation Send Message CURRENT FOR Diffice Approval Wating Continnation Send Message CURRENT FOR Diffice Approval Wating Continnation Send Message CURRENT FOR Diffice Approval Wating Continnation Current TOTAL PAYMENT Via Credit Card ending in Thanks for using the Online Service Center Beach Permit Resident Fee CURRENT FEE	Your Submission	Mar 2, 2021 at 6:21pm	Credit Card CU	RRENT FEE	Print Receipt		
	Attachments	Ask a question about th	is				
Send Message ECEIPT: Image: I	Beach Permit Fee Front Office Approval						
ECEIPT: Image: Comparison of the state of th	Mailing Confirmation	Send Message					
ECEIPT:							
Town of Barnstable, MA CURRENT TOTAL PAYMENT via Credit Card ending in Thanks for using the Online Service Center Beach Parking Permit - Resident and/or Tax Payer #BCHR-593 March 2, 2021 Beach Permit Resident Fee Processing Fee CURRENT FEE CURRENT FEE CURRENT FEE CURRENT FEE Processing Fee CURRENT FEE CURRENT FEE CURRENT FEE CURRENT FEE CURRENT FEE							
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Processing Fee CURRENT PROCESSING FEE		Beach Permit Reside	ent Fee	CUR	RENT FEE		
		Processing Fee		CURR	ENT PROCESSING FEE	T	

THANK YOU FOR PURCHASING A TOWN OF BARNSTABLE PARKING PERMIT!